



# HUGHSON CITY COUNCIL

## MINUTES

**City of Hughson  
CITY COUNCIL MEETING  
Hughson City Hall – 7018 Pine Street  
Hughson, California  
MONDAY, DECEMBER 11, 2023 – 6:00 P.M.**

**CALL TO ORDER:** Mayor Pro Tem Randy Crooker

**ROLL CALL:**

Present: Mayor Pro Tem Randy Crooker  
Councilmember Julie Ann Strain  
Councilmember Alan McFadon

Absent: Mayor George Carr  
Councilmember Samuel Rush

Staff Present: Merry Mayhew, City Manager  
Ashton Gose, City Clerk  
Andy Pinasco, City Attorney  
Tom Terpstra, Deputy City Attorney  
Carla Jauregui, Community Development Director  
Jose Vasquez, Public Works Superintendent  
Kim Weimer, Director of Finance and Admin Services  
Sarah Chavarin, Accounting Manager  
Lloyd MacKinnon, Chief of Police

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

**NONE.**

**2. PRESENTATIONS: NONE.**

**3. CONSENT CALENDAR:**

*All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an audience member, or individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.*

- 3.1: Approve the Minutes of the Regular Meeting of November 27, 2023.
- 3.2: Approve the Warrants Register.
- 3.3: Approve the 2024 City Council Meeting Calendar.
- 3.4: Adopt Resolution No. 2023-57, Authorizing Submittal of Individual Grant Applications for all Grant Programs for which the City of Hughson is Eligible.
- 3.5: Waive the Second Reading and Adopt Ordinance No. 2023-04, Amending the Hughson Municipal Code Pertaining to Chapter 17.01- General Provisions, Chapter 17.02 – Zoning Districts, and 17.03 – Citywide Regulations and Special Provisions to Title 17 “Zoning”.

**CROOKER/STRAIN 3-0-0-2 motion passes to approve the Consent Calendar, as presented, with the following roll call vote:**

CROOKER	RUSH	STRAIN	McFADON	CARR
AYE	ABSENT	AYE	AYE	ABSENT

**4. UNFINISHED BUSINESS: NONE.**

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:**

- 5.1: **A.** Adopt Resolution No. 2023-58, Amending the Authorized Services within the City of Hughson Citywide Public Safety and Maintenance Services Community Facilities District.
- B.** Adopt Resolution No. 2023-59, Declaring the Results of a Special Election.
- C.** Introduce and Waive the First Reading of Uncodified Ordinance No. 2023-05, Authorizing the Amendment of Authorized Services, and the Levy of a Special Tax Lien.

**Director Jauregui presented the staff reports on these items.**

Mayor Pro Tem Crooker opened the public hearing at 6:05PM. There was no public comment. Mayor Pro Tem Crooker closed the public hearing at 6:05PM.

**STRAIN/McFADON 3-0-0-2 motion passes to adopt Resolution No. 2023-58, Amending the Authorized Services within the City of Hughson Citywide Public Safety and Maintenance Services Community Facilities District, with the following roll call vote:**

<b>CROOKER</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>McFADON</b>	<b>CARR</b>
AYE	ABSENT	AYE	AYE	ABSENT

**CROOKER/McFADON 3-0-0-2 motion passes to adopt Resolution No. 2023-59, Declaring the Results of a Special Election, with the following roll call vote:**

<b>CROOKER</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>McFADON</b>	<b>CARR</b>
AYE	ABSENT	AYE	AYE	ABSENT

**McFADON/STRAIN 3-0-0-2 motion passes to Introduce and Waive the First Reading of Uncodified Ordinance No. 2023-05, Authorizing the Amendment of Authorized Services, and the Levy of a Special Tax Lien, with the following roll call vote:**

<b>CROOKER</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>McFADON</b>	<b>CARR</b>
AYE	ABSENT	AYE	AYE	ABSENT

**6. NEW BUSINESS:**

- 6.1: Review and Approve a One-Time Repair Expense to COIT Cleaning and Restoration Services.

City Clerk Gose presented the staff report on this item.

Mayor Pro Tem Crooker opened public comment at 6:19PM. There was no public comment. Mayor Pro Tem Crooker closed public comment at 6:19PM.

**STRAIN/McFADON 3-0-0-2 motion passes to approve a one-time repair expense to COIT Cleaning and Restoration Services, in the amount of \$51,024.05, with the following roll call vote:**

<b>CROOKER</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>McFADON</b>	<b>CARR</b>
AYE	ABSENT	AYE	AYE	ABSENT

- 6.2: **A.** Adopt Resolution 2023-60, Approving the Public Access Easement for Parking Lot Improvements at Lebright Fields; and Authorize Staff to Prepare and Post a Request for Bids for the Parking Lot Improvements.
- B.** Resolution No. 2023-61, Awarding a Construction Contract for Parking Lot Improvements at Lebright Fields for \$318,922 to MHK Construction with a 10% Contingency and Authorizing the City Manager to Execute the Construction Contract.

Director Jauregui presented the staff reports on these items.

Mayor Pro Tem Crooker opened public comment at 6:25PM. There was no public comment. Mayor Pro Tem Crooker closed public comment at 6:25PM.

**McFADON/STRAIN 3-0-0-2 motion passes to adopt Resolution 2023-60, Approving the Public Access Easement for Parking Lot Improvements at Lebright Fields; and Authorize Staff to Prepare and Post a Request for Bids for the Parking Lot Improvements, and adopt Resolution No. 2023-61, Awarding a Construction Contract for Parking Lot Improvements at Lebright Fields for \$318,922 to MHK Construction with a 10% Contingency and Authorizing the City Manager to Execute the Construction Contract, with the following roll call vote:**

CROOKER	RUSH	STRAIN	McFADON	CARR
AYE	ABSENT	AYE	AYE	ABSENT

- 6.3: Approval of the Appointment of Jose Vasquez as Interim Public Works and Utilities Superintendent and Authorizing a 25% Pay Increase.

Director Jauregui presented the staff report on this item.

Mayor Pro Tem Crooker opened public comment at 6:31PM. There was no public comment. Mayor Pro Tem Crooker closed public comment at 6:31PM.

**CROOKER/McFADON 3-0-0-2 motion passes to approve the appointment of Jose Vasquez as Interim Public Works and Utilities Superintendent, and authorizing a 25% pay increase, with the following roll call vote:**

CROOKER	RUSH	STRAIN	McFADON	CARR
AYE	ABSENT	AYE	AYE	ABSENT

**7. CORRESPONDENCE:**

- 7.1: 2023 Accepted Donations List.

**No action taken.**

**8. COMMENTS:**

*A brief report on notable attendance of a meeting, or conference, or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council during this time.*

**8.1:** Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

City Manager Mayhew informed the City Council that the regular meeting scheduled for December 25, 2023, will be canceled.

**Chief of Police:**

Chief MacKinnon provided the City Council with the latest Crime Statistic Report.

**8.2:** Council Comments: (Information Only – No Action)

**Councilmember McFadon attended a ribbon cutting at Walk Pointe Apartments.**

**Councilmember Strain attended a ribbon cutting at Walk Pointe Apartments. She also attended a 2+2 City/School meeting on December 11, 2023.**

**Mayor Pro Tem Crooker attended a 2+2 City/Fire meeting on December 6, 2023.**

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**

**10. ADJOURNMENT:**

**The regular meeting of December 11, 2023, was adjourned at 6:38 PM.**

**APPROVED:**

  
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**GEORGIE CARR Mayor**

**ATTEST:**

  
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**ASHTON GOSE, City Clerk**