



**City of Hughson
Development Services**

7012 Pine Street
Hughson, CA 95326
(209) 883-0811

OFFICIAL USE ONLY

Planning Approval By: _____ Date: _____

Building Approval By: _____ Date: _____

Comments: _____

ADMINISTRATIVE PERMIT APPLICATION – SIGNS

SECTION 1

Business Name: _____ Business Address: _____

Business Owner(s): _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

Type of Business: _____

Type of Sign: _____ Number of Signs: _____

Sign Location(s): _____

Sign Width: _____ Sign Length: _____ Sign Height: _____ Total Sign Area: _____

Lineal Foot of Primary Street Frontage: _____ Lineal Foot of Secondary Street Frontage: _____

Is this a Home Occupation? **Yes** or **No** (Circle) Is the Sign Illuminated? **Yes** or **No** (Circle)

If "Yes" what type of illumination is being used? (Ex. Neon, Fluorescent): _____

SECTION 2

Property Owner: _____ Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

SECTION 3

Contractor (If applicable): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

City Business License Number: _____ State Contractor License Number: _____

PREREQUISITES BEFORE THE APPLICATION CAN BE CONSIDERED COMPLETE:

- A. Completion of application form
 - B. (3) three copies of sign plan
 - Sign type, number, size and materials of construction
 - Elevation of building indicating the sign(s) on the building
 - Sign color and content
 - C. Letter of authorization from property owner if applicant is not the owner
- NOTE: Other information may be required upon review

Applicant Signature

Print Name

Date