



City of Hughson
Building Safety Division

7012 Pine Street
Hughson, CA 95326
(209) 883-0811

SPECIAL INSPECTION AND TESTING AGREEMENT FORM

Project Name: _____

Project Address: _____

Building Permit #: _____ Occupancy Type: _____ Type of Construction: _____

Owner: _____

Address: _____

Contractor: _____

Address: _____

Project Engineer/Architect: _____

Inspection Agency: _____

Agency Inspector: _____

The California Building Code (CBC), Section 106 and Section 1701, requires Special Inspection and Testing for specific elements of your project. The special inspections are in addition to the required inspections in Section 108.

Special Inspection and testing shall meet the minimum requirements of CBC Section 1701. Special inspections are to be performed on a continuous basis by the ON SITE Special Inspector. Periodic inspections, if any, shall be based on a separate written plan that is certified by the project engineer or architect and must have prior approval by the Chief Building Official.

BEFORE A PERMIT CAN BE ISSUED:

1. The owner, or the engineer or architect acting as the owner's agent, shall complete this agreement and the attached *Special Inspection and Testing Schedule* by indicating the necessary inspections as required by the CBC, Section 1701.
2. Each Testing Agency and/or Special Inspector requires Building Department approval prior to performing any duties. Each Testing Agency and/or Special Inspector must submit credentials to the Building Inspection Division for review and approval.
3. Each Testing Agency and/or Special Inspector must present appropriate identification to Building Department authorities while performing the function of a Special Inspector.
4. A pre-construction conference with the parties involved will be held to review the special inspection requirements & procedures and sign the *Special Inspection and Testing Agreement*. The pre-conference may be waived when determined by the Chief Building Official.
5. The contractor is responsible for notifying the Special Inspector and/or Testing Agency in regards to the individual inspections indicated on the attached Schedule and/or approved plans. Adequate notice shall be given to allow the Special Inspector to become familiar with the project.
6. Duties of the Special Inspector are:
 - a. Observe the work for conformance with the Building Department approved plans, design drawings and specifications.
 - b. The Special Inspector shall furnish inspection reports as required and all discrepancies shall be brought to the immediate attention of the contractor for correction. If discrepancies cannot be resolved or compliance cannot be achieved, they must be brought to the attention of the appropriate design authority and the Chief Building Official.
 - c. The Special Inspector shall furnish weekly inspection reports to the Chief Building Official, the Engineer or Architect of record and other designated individuals.

Reports shall include the following:

- The date of the inspection or test
- The name of the agency providing the inspection services
- The name, address, and building permit number of the project
- The signature and typed or printed name of the person making the inspection or test
- Describe inspections and tests made with applicable locations
- List all non-conforming items
- Indicate how non-conforming items were resolved or indicate unresolved items
- Itemize changes authorized by the architect, engineer and Building Official

d. The Special Inspector shall provide a daily hand written report in a format acceptable to the Building department, which remains on the job site for review by the Building Inspector. Contents shall be as specified in item 6-c.

e. The special Inspector shall submit a final signed report stating whether the work requiring special inspection was in conformance with approved plans and specifications and the applicable workmanship provision of the CBC. The report must be received and approved prior to the issuance of the required Certificate of Occupancy.

7. Building Department responsibilities are:

a. Approve Special Inspectors.

The Chief Building Official shall approve all Special Inspectors and special inspection requirements.

b. Monitor special inspection.

The Building Inspector shall monitor special inspections and the performance of the Special Inspector. His/her approval must be obtained prior to placement of concrete or other similar activities in addition to the Special Inspector.

c. Issue Certificate of Occupancy

The Building Department may issue a Certificate of Occupancy after all special Inspection reports, including the final report, have been submitted and accepted.

ACKNOWLEDGEMENTS

I have read and agree to comply with the terms of this agreement.

Owner: _____ By: _____ Date: _____

Contractor: _____ By: _____ Date: _____

Special Inspector/Agency: _____ By: _____ Date: _____

Project Engineer/Architect: _____ By: _____ Date: _____

Accepted by: _____ Date: _____
Chief Building Official

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APPROVED SPECIAL INSPECTION AGENCIES

AIM Testing

PO Box 618 (Mailing Address)
18212 Main Street, Suite F
Jamestown, CA 95327
Office: (209) 984-0735

Arrowhead Consultants

1609 Landes Court
Modesto, CA 95350
Office: (209) 523-7286

Brown & Mills, Inc.

9940 Business Park Drive, Suite 140
Sacramento, CA 95827
Office: (916) 362-5541
Fax: (916) 362-3658

BSK

1181 Quarry Lane, Bld. 300
Pleasanton, CA 94566
Office: (925) 462-4000
Fax: (925) 462-6283

Condor Earth Technologies, Inc.

188 Frank West Circle, Suite 12
Stockton, CA 95206
Office: (209) 234-0518

Earthtech Ltd.

1830 Vernon Street, Suite 7
Roseville, CA 95678
Office: (916) 786-5273
Fax: (916) 786-5263

Holdrege & Kull

440 South Yosemite Avenue, Suite B
Oakdale, CA 95361
Office: (209) 845-1305

Kleinfelder, Inc.

1220 6th Street, Suite B
Modesto, CA 95354
Office: (209) 577-4333
Fax: (209) 575-3444 – Fax

Krazan & Associates, Inc.

1025 Lone Palm Avenue, Suite 2E
Modesto, CA 95351
Office: (209) 572-2200
Fax: (209) 572-2206

Neil Anderson & Associates

22 N. Houston Lane
Lodi, CA 95240
Lodi Office: (209) 367-3701 - Lodi
Stockton Office: (209) 472-1091

North American Technical Services

4713 Enterprise Way, Suite 4
Modesto, CA 95356
Office: (209) 545-1108
Fax: (209) 545-36358

Quality Control Inspection, Inc.

1295 N. Emerald Avenue, Suite A
Modesto, CA 95351
(209) 527-4940
Fax: (209) 527-4949

Raney Geotechnical, Inc.

3140 Beacon Boulevard
West Sacramento, CA 95691
Office: (916) 371-0434
Fax: (916) 371-1809

Technicon Engineering Services

4539 N. Brawley Avenue, Suite 108
Fresno, CA 93722
Office: (559) 276-9311
Fax: (559) 276-9344