



# PERMIT TO TRIM OR REMOVE STREET TREE(S)

Chapter 12.30 of the City of Hughson Municipal Code specifies that no person, firm or corporation shall cut, trim, prune, plant, remove or plant upon any tree, shrub, or plant upon any street tree area or other public place of the city without prior permission and approval therefore from the Director of Public Works.

The term "street tree area" refers to the street right-of-way, and five feet either side thereof. This is typically five feet behind the walkway or if there is no walkway present, where the walkway would normally be located. This applies to any plants, any trees, any branches, and any roots that occur within the street tree area. So that although a tree or plant may be located outside of the street tree area, if the roots are lifting the sidewalk up, or the branches are extending over the sidewalk, permission is required to cut, trim, prune, plant, remove within the street tree zone. An encroachment permit is required, as well, when any tree work will block the public right-of-way (sidewalks and streets).

Once issued, permission is only valid for a period of 30 days, and must be renewed thereafter. Permission is not required to cut, trim; prune, remove or plant permitted species of trees, which are not located in the street tree area.

Note: It is unlawful for any person to plant in any street tree area, any of the following trees: Acacia, Black Walnut, Eucalyptus, Elm, Palm, Poplar, Tree of Heaven, Conifers, or Sycamore, and it is unlawful to plant Willow, Cottonwood, or Poplar Trees anywhere in the City unless approved as to location by the Director of Public Works.

Applicant Name: \_\_\_\_\_ Date of application: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Tree Location(s) if different: \_\_\_\_\_

**Purpose of Application:**

Trim Tree Branches  Remove Tree Roots  Tree Removal  Plant New Tree   
Trim Plant(s)  Remove Plant(s)  Plant New Plant(s)  Other \_\_\_\_\_

Will a professional tree service be used for pruning, trimming, or removing trees in the street tree area?  
Yes  No  If yes, does this firm hold a permit in addition to a business license issued by the City of Hughson for Tree pruning and trimming? Yes  No

Conditions of Approval: \_\_\_\_\_

Permit Fee: \$25.00 payable to **City of Hughson** at the time of application

Date of Issuance: \_\_\_\_\_ **DATE PERMIT EXPIRES: 30 calendar days from issuance**

**David M. Chase, Director of Public Works**