



# HUGHSON CITY COUNCIL

## AGENDA

**City of Hughson  
REGULAR CITY COUNCIL MEETING  
Hughson City Hall – 7018 Pine Street  
Hughson, California  
MONDAY, AUGUST 28, 2023 – 6:00 P.M.**

### How to participate in, or observe the Meeting:

- In person in the City Council Chambers and submit public comment when invited during the meeting.
- Remotely via WebEx by using the link below:

#### Meeting Link:

<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=mb15bce484b27e6621defde2dc9dde397>

Meeting Number: 2551 623 5394

Meeting Password: P33m78pecTU  
(73367873 from phones and video systems)

- Observe only via YouTube live, by accessing this link:

[https://www.youtube.com/channel/UC-PwkdIrKoMmOJDzBSodu6A?view\\_as=subscriber](https://www.youtube.com/channel/UC-PwkdIrKoMmOJDzBSodu6A?view_as=subscriber)

**If a technical issue arises with Webex Video or phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449.**

- In addition, recorded City Council meetings are posted on the City's website the second business day following the meeting. Recorded videos can be accessed with the following link:  
[Upcoming Meetings | Hughson CA](#)

**CALL TO ORDER:** Mayor George Carr

**ROLL CALL:** Mayor George Carr  
Mayor Pro Tem Ramon Bawanan  
Councilmember Samuel Rush  
Councilmember Randy Crooker  
Councilmember Julie Ann Strain

**FLAG SALUTE:** Mayor George Carr

**INVOCATION:** Hughson Ministerial Association

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

*Please limit presentations to five minutes. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter. Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.*

**2. PRESENTATIONS:** NONE.

**3. CONSENT CALENDAR:**

*All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an audience member, or individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.*

3.1: Approve the Minutes of the Meeting of August 14, 2023.

3.2: Approve the Warrants Register.

3.3: Adopt Resolution No. 2023-44, Declaring City Property to be Surplus and Authorizing the Sale of City Surplus Property.

3.4: Adopt Resolution No. 2023-45, Accepting the Lebright ADA Walkway Construction Project, and Authorizing the City Clerk to File a Notice of Completion.

**4. UNFINISHED BUSINESS:**

**4.1:** Approve Award of the Contract for the Painting Project for the Exteriors of the Senior Community Center and City Hall.

**4.2:** Approve Award of the Contract for the Installation of a Playground Cover at Euclid Park.

**5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.**

**6. NEW BUSINESS:**

**6.1:** Approve Award of the Contract for the Painting Project for the Fox Road Water Tank.

**7. CORRESPONDENCE: NONE.**

**8. COMMENTS:**

*A brief report on notable attendance of a meeting, or conference, or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council during this time.*

**8.1:** Staff Reports and Comments:

**City Manager:**

**City Clerk:**

**Director of Finance:**

**Community Development Director:**

**Police Services:**

**City Attorney:**

**8.2:** Council Comments:

**8.3:** Mayor's Comments:

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**

**10. ADJOURNMENT:**

**The next regular City Council Meeting is scheduled for September 11, 2023 at 6:00 P.M.**

### **AFFIDAVIT OF POSTING**

<b>Date: August 25, 2023</b>	<b>Time: 2:15 PM</b>
<b>Name: Ashton Gose</b>	<b>Title: Executive Assistant/City Clerk</b>

**General Information:** The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., unless otherwise noticed.

**Council Agendas:** The City Council agenda is now available for public review at the City's website and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

**Questions:** Contact the City Clerk at (209) 883-4054.

### **UPCOMING EVENTS:**

<b>August 28</b>	<ul style="list-style-type: none"> <li>Economic Development Committee Meeting, City Council Chambers, 4:30 PM</li> </ul>
<b>August 31</b>	<ul style="list-style-type: none"> <li>2024 Hughson has Heart Kick Off Planning Meeting, City Council Chambers, 6:00 PM</li> </ul>
<b>September 4</b>	<ul style="list-style-type: none"> <li><b>Labor Day – City Hall Closed</b></li> </ul>
<b>September 11</b>	<ul style="list-style-type: none"> <li>City/School 2+2 Committee Meeting, HUSD Board Room, 4:30 PM</li> </ul>
<b>September 11</b>	<ul style="list-style-type: none"> <li>City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM</li> </ul>
<b>September 25</b>	<ul style="list-style-type: none"> <li>Economic Development Committee Meeting, City Council Chambers, 4:30 PM</li> </ul>
<b>September 25</b>	<ul style="list-style-type: none"> <li>City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM</li> </ul>

**Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

**WAIVER WARNING**

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

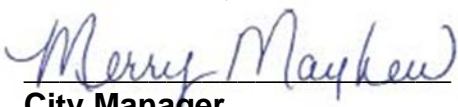
**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT  
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

**Disabled or Special needs Accommodation:** In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.



## **CITY COUNCIL AGENDA ITEM NO. 3.1 SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 28, 2023  
**Subject:** Approval of the City Council Minutes  
**Presented By:** Ashton Gose, Executive Assistant/City Clerk  
**Approved By:**   
City Manager

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### **Staff Recommendation:**

Approve the Minutes of the Regular Meeting of August 14, 2023.

### **Background and Overview:**

The draft minutes of the August 14, 2023 meeting are prepared for the Council's review.



**CITY OF HUGHSON**  
**CITY COUNCIL MEETING**  
CITY HALL COUNCIL CHAMBERS  
7018 PINE STREET, HUGHSON, CA

**MINUTES**  
**MONDAY, AUGUST 14, 2023 – 6:00 P.M.**

**CALL TO ORDER:** Mayor George Carr

**ROLL CALL:**

Present: Mayor George Carr  
Mayor Pro Tem Ramon Bawanan  
Councilmember Samuel Rush  
Councilmember Randy Crooker  
Councilmember Julie Ann Strain

Staff Present: Merry Mayhew, City Manager  
Ashton Gose, City Clerk  
Andy Pinasco, City Attorney  
Carla Jauregui, Community Development Director  
Kim Weimer, Director of Finance  
Jose Vasquez, Public Works Superintendent  
Sarah Chavarin, Accounting Manager  
Neil Raya, Interim Utilities Superintendent  
Fidel Landeros, Chief of Police

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**1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):**

**NONE.**

**2. PRESENTATIONS: NONE.**

**3. CONSENT CALENDAR:**

***All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an audience member, or individual Councilmember for special***

***consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.***

- 3.1:** Approve the Minutes of the Meeting of July 24, 2023.
- 3.2:** Approve the Warrants Register.
- 3.3:** Waive the Second Reading and Adopt Ordinance No. 2023-03, Amending Chapter 15.12 – Flood Damage Prevention to Title 15 “Buildings and Construction” of the City Municipal Code.
- 3.4:** Approve Mayor Carr and Council Member Crooker to Attend the League of California Cities Annual Conference and Designate Mayor Carr as the Voting Delegate and Council Member Crooker as the Alternate.

**STRAIN CROOKER 5-0-0-0 motion passes to approve the Consent Calendar as presented, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

#### **4. UNFINISHED BUSINESS:**

- 4.1:** Adopt Resolution No. 2023-40, Awarding the Walker Lane Improvement Project to Hensley Paving & General Engineering, Inc., in the Amount of \$327,497.73 and Authorizing a 10% Construction Contingency as well as a 10% Set-aside for Construction Testing and Inspections.

**Director Jauregui presented the staff report on this item.**

**Mayor Carr opened public comment at 6:07 PM. There was no public comment.  
Mayor Carr closed public comment at 6:07 PM.**

**CARR/BAWANAN 5-0-0-0 motion passes to adopt Resolution No. 2023-40, Awarding the Walker Lane Improvement Project to Hensley Paving & General Engineering, Inc., in the Amount of \$327,497.73 and Authorizing a 10% Construction Contingency as well as a 10% Set-aside for Construction Testing and Inspections, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

- 4.2:** Authorize the Submission of the General Application for the Riverview Mobile Home Estates Water Consolidation Project.

**City Manager Mayhew presented the staff report on this item.**



**Mayor Carr opened public comment at 6:12 PM. There was no public comment.  
Mayor Carr closed public comment at 6:12 PM.**

**STRAIN/CROOKER 5-0-0-0 motion passes to authorize the submission of the general application for the Riverview Mobile Home Estates Water Consolidation Project, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>CROOKER</b>	<b>CARR</b>
AYE	AYE	AYE	AYE	AYE

- 4.3:** Adopt Resolution No. 2023-41, Awarding the 2023 Surface Improvements Project to Dryco Construction, Inc. in the Amount of \$1,355,158.60 and Authorizing a 10% Construction Contingency as well as a 10% Set-aside for Construction Testing and Inspections.

**Director Jauregui presented the staff report on this item.**

**Mayor Carr opened public comment at 6:19 PM. There was no public comment.  
Mayor Carr closed public comment at 6:20 PM.**

**CARR/BAWANAN 5-0-0-0 motion passes to adopt Resolution No. 2023-41, Awarding the 2023 Surface Improvements Project to Dryco Construction, Inc. in the Amount of \$1,355,158.60 and Authorizing a 10% Construction Contingency as well as a 10% Set-aside for Construction Testing and Inspections, with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>CROOKER</b>	<b>CARR</b>
AYE	AYE	AYE	AYE	AYE

## **5. PUBLIC HEARING TO CONSIDER THE FOLLOWING:**

- 5.1:** Adopt Resolution No. 2023-42, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2022-23 for All Landscape and Lighting Districts and All Benefit Assessment Districts within the City of Hughson.

**Director Jauregui presented the staff report on this item. (PowerPoint attached to be kept on file as part of the official record of this City Council meeting)**

**Mayor Carr opened the public hearing at 6:39PM.**

**Hughson resident Harold Hill, and Jim Wisler provided comments on the item.**

**Mayor Carr closed the public hearing at 6:45PM.**

**CARR/BAWANAN 2-3-0-0 motion fails to adopt Resolution No. 2023-42, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2022-23 for All Landscape and Lighting Districts and All Benefit Assessment Districts within the City of Hughson, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

**CARR/BAWANAN 3-2-0-0 motion passes to re-open agenda item 5.1 for re-consideration, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	NO	NO	AYE	AYE

**CARR/BAWANAN 5-0-0-0 motion passes to adopt Resolution No. 2023-42, Confirming Diagrams, Assessments and Reports and Levying Assessments for Fiscal Year 2022-23 for All Landscape and Lighting Districts and All Benefit Assessment Districts within the City of Hughson, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

## **6. NEW BUSINESS:**

- 6.1:** Accept the Resignation of Ramon Bawanan from the Hughson City Council, Effective September 1, 2023, and Direct Staff on the Process for Filling the Vacancy.

**The City Council accepted the resignation of Ramon Bawanan and directed staff to open the vacancy for appointment.**

- 6.2:** Appoint Andy Pinasco as City Attorney, Effective Immediately.

**CARR/BAWANAN 5-0-0-0 motion passes to appoint Andy Pinasco as the City Attorney, effective immediately, with the following roll call vote:**

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

- 6.3:** Adopt Resolution No. 2023-43, Approving and Authorizing the City Manager or Designee, to Execute the Proposed American Rescue Plan Act (ARPA) Spending Plan in Accordance with the City's Purchasing Policy.

City Manager Mayhew presented the staff report on this item.

Mayor Carr opened public comment at 7:13PM. There was no public comment.  
Mayor Carr closed public comment at 7:13PM.

**STRAIN CROOKER 5-0-0-0** motion passes to adopt Resolution No. 2023-43, Approving and Authorizing the City Manager or Designee, to Execute the Proposed American Rescue Plan Act (ARPA) Spending Plan in Accordance with the City's Purchasing Policy, with the following roll call vote:

BAWANAN	RUSH	STRAIN	CROOKER	CARR
AYE	AYE	AYE	AYE	AYE

7. **CORRESPONDENCE: NONE.**

8. **COMMENTS:**

*A brief report on notable attendance of a meeting, or conference, or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council during this time.*

**8.1:** Staff Reports and Comments: (Information Only – No Action)

**City Manager:**

City Manager Mayhew provided the City Council with an update regarding the dump voucher program. She provided an update regarding firework fines, and regarding the National Night Out event.

**Director of Finance:**

Director Weimer provided an update regarding the City payroll schedule.

**Police Services:**

Chief Landeros provided the City Council with the latest Crime Statistic Report.

**8.2:** Council Comments: (Information Only – No Action)

**Councilmember Crooker** attended the National Night Out caravan on August 1, 2023. He attended a City/Fire 2+2 Committee meeting on August 2, 2023. He thanked Councilmember Bawanan for his service to the City of Hughson.

**Councilmember Rush** thanked Councilmember Bawanan for his service to the City of Hughson.

**Councilmember Strain** attended the National Night Out caravan on August 1, 2023. She attended a Chamber of Commerce Ribbon Cutting Event on August 4, 2023. She thanked Councilmember Bawanan for his service to the City of Hughson.

**Mayor Pro Tem Bawanan presented a farewell speech.**

**8.3: Mayor's Comments: (Information Only – No Action)**

**Mayor Carr attended the National Night Out caravan on August 1, 2023. He thanked Councilmember Bawanan for his service to the City of Hughson.**

**9. CLOSED SESSION TO DISCUSS THE FOLLOWING:**

**9.1: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of  
subdivision (d) of Section 54956.9: three cases

**No reportable action.**

**ADJOURNMENT:**

**The next regular City Council Meeting is scheduled for August 28, 2023 at 6:00 P.M.**

**STRAIN/CROOKER 5-0-0-0 motion passes to adjourn the regular meeting of August 14, 2023, at 8:14 PM with the following roll call vote:**

<b>BAWANAN</b>	<b>RUSH</b>	<b>STRAIN</b>	<b>CROOKER</b>	<b>CARR</b>
<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>	<b>AYE</b>

**APPROVED:**

\_\_\_\_\_  
**GEORGE CARR, Mayor**

**ATTEST:**

\_\_\_\_\_  
**ASHTON GOSE, City Clerk**

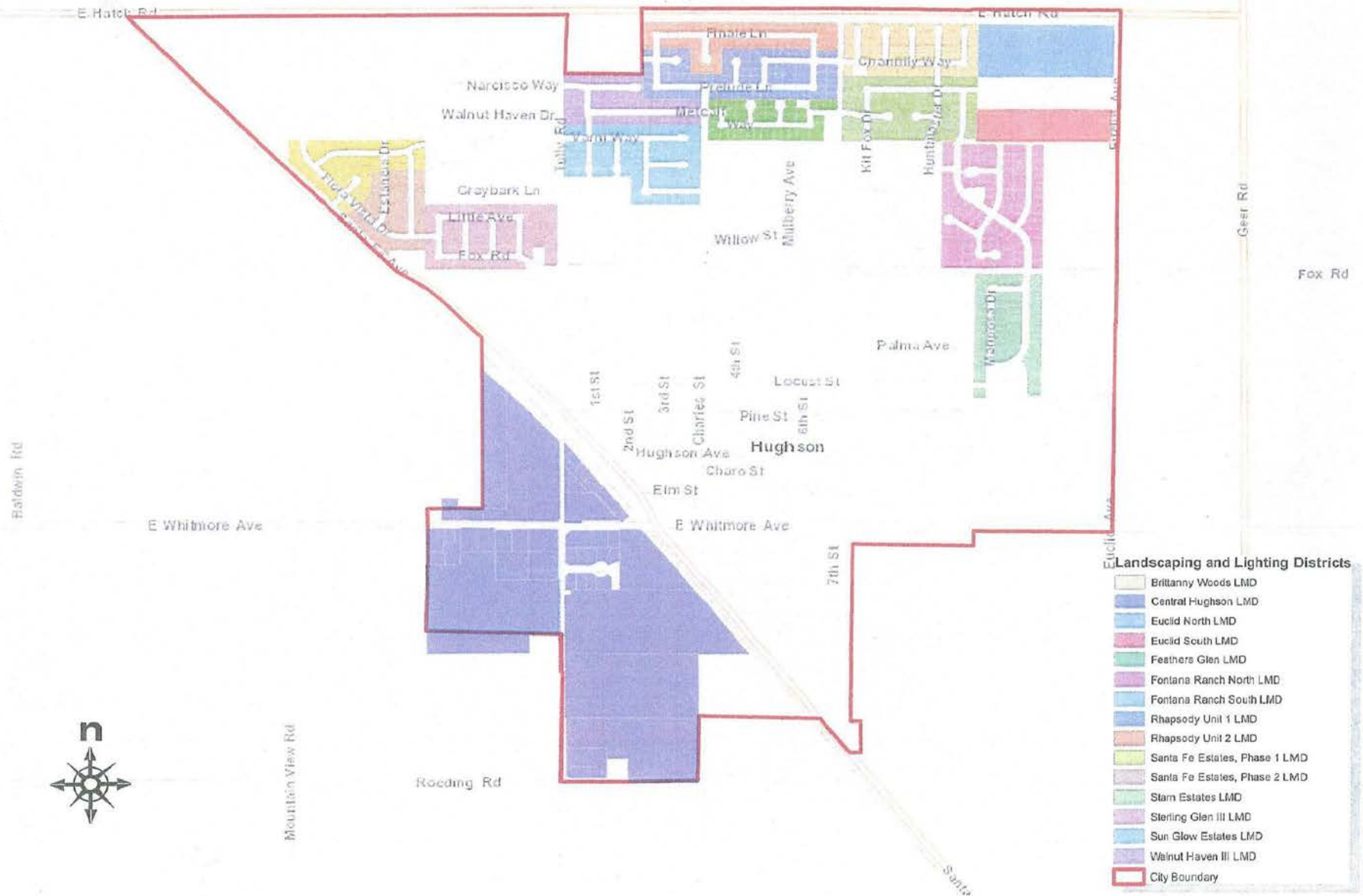
*CITY OF HUGHSON*

# ASSESSMENT DISTRICT

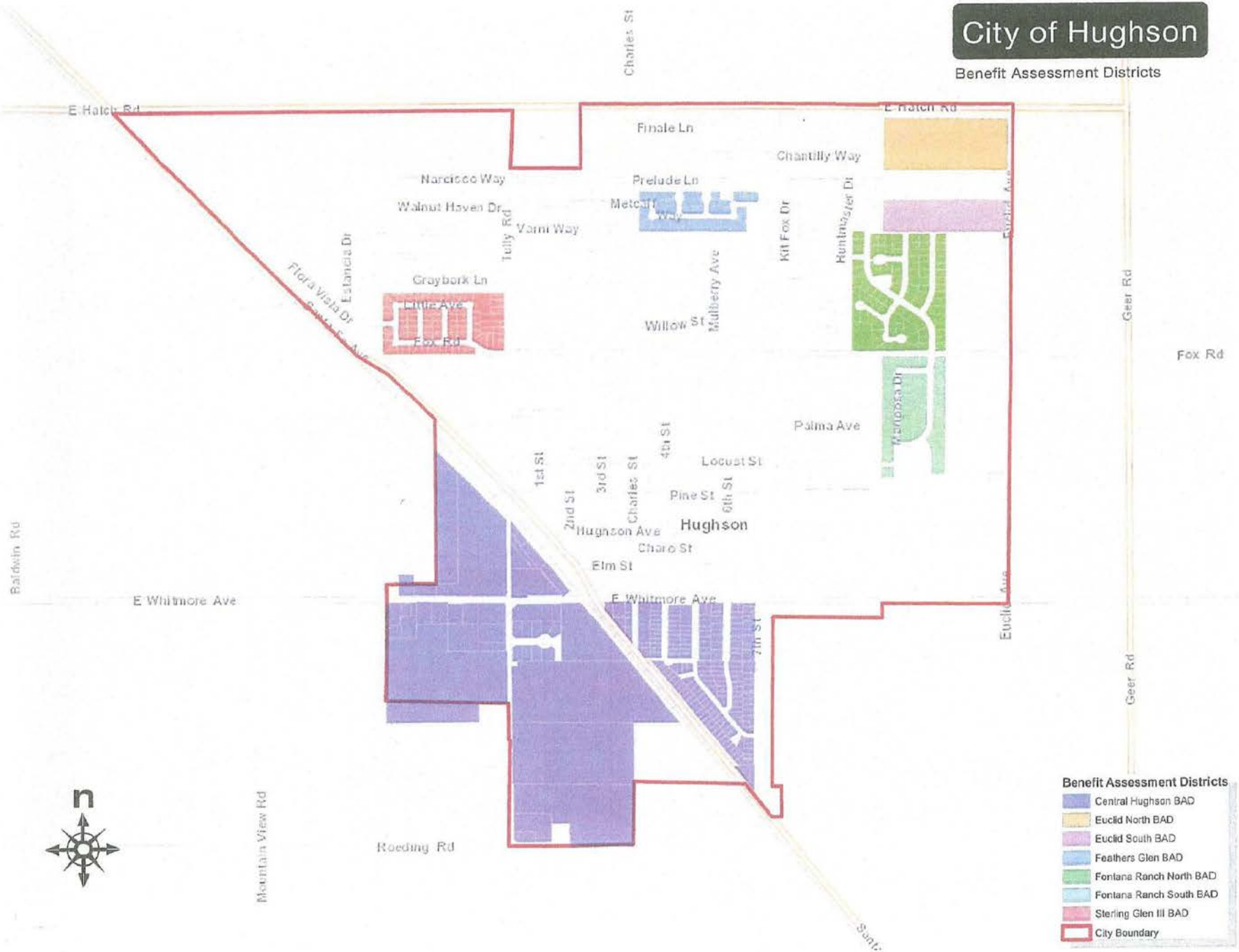
# OVERVIEW

# City of Hughson

## Lighting and Landscaping Districts



### Benefit Assessment Districts



# HEALTHY DISTRICTS

- Central Hughson LLD
- Euclid North LLD
- Euclid South LLD
- Feathers Glen LLD
- Fontana Ranch North LLD
- Rhapsody #2 LLD
- Starn Estate LLD
- Sterling Glen III LLD
- Sterling Glen III-Annex LLD
- Sun Glow Estates LLD
- Walnut Haven LLD
- Central Hughson BAD
- Euclid North BAD
- Euclid South BAD
- Feathers Glen BAD
- Fontana Ranch North BAD
- Sterling Glen III BAD
- Sterling Glen III –Annex BAD



# UNHEALTHY DISTRICTS

- Brittany Woods, LLD: requires assessment rate increase and annual escalator
- Santa Fe Estates I LLD: requires assessment rate increase and annual escalator
- Santa Fe Estates II LLD: requires annual escalator
- Fontana Ranch South LLD:
- Rhapsody I
- Walnut Haven

# Proposition 218 Process

- No Proposition 218 process this year.
- City staff plan to pursue the Proposition 218 process to take effect in near future fiscal years  
To either implement an annual assessment rate escalator for those districts that lack an escalator and/or implement a rate increase to address deficiencies
- Districts that still need adjustment:
  - Santa Fe I and II LLDs
    - Structurally Deficit, annual escalator, assessment rate increases
  - Central Hughson LLD and BAD
    - Redistricting
  - Brittany Woods, Rhapsody 1, Starn Estates, Sun Glow Estates, Walnut Haven
    - Annual Escalator
  - Starn Estates, Fontana Ranch South
    - Rate increase

# Summary of LLD Assessment Districts

DISTRICT NAME	Current EDU	2022-23 Maximum Rate per EDU	2022-23 Applied Rate per EDU	2023-24 Maximum Rate per EDU	2023-24 Proposed Rate per EDU	2023-24 Estimated Budget	2023-24 Budget at Maximum
Brittany Woods LLD	65	\$124.00	\$124.00	\$124.00	\$124.00	\$8,060.00	\$8,060.00
Central Hughson LLD <sup>1</sup>	47	Varies	Varies	Varies	Varies	\$14,614.44	\$14,614.44
Euclid North LLD	50	\$444.58	\$311.10	\$482.20	\$323.80	\$16,190.00	\$24,110.00
Euclid South LLD	69	\$284.20	\$274.72	\$308.25	\$288.08	\$19,877.52	\$21,269.25
Feathers Glen LLD	42	\$535.16	\$522.78	\$580.44	\$553.78	\$23,258.76	\$24,378.48
Fontana Ranch North LLD	91	\$323.57	\$311.78	\$350.94	\$329.98	\$30,028.18	\$31,935.54
Fontana Ranch South LLD	56	\$311.77	\$311.76	\$311.77	\$311.76	\$17,458.56	\$17,459.12
Rhapsody Unit No. 1 LLD	79	\$86.00	\$86.00	\$86.00	\$86.00	\$6,794.00	\$6,794.00
Rhapsody Unit No. 2 LLD	59	\$282.46	\$260.70	\$282.48	\$269.50	\$15,900.50	\$16,666.32
Santa Fe Estates Phase 1 LLD	55	\$132.00	\$132.00	\$132.00	\$132.00	\$7,260.00	\$7,260.00
Santa Fe Estates Phase 2 LLD	51	\$130.39	\$130.38	\$130.39	\$130.38	\$6,649.38	\$6,649.89
Starn Estates LLD	77	\$99.87	\$99.86	\$99.87	\$99.86	\$7,689.22	\$7,689.99
Sterling Glen III LLD	73	\$345.55	\$327.00	\$374.79	\$345.26	\$25,203.98	\$27,359.67
Sterling Glen III Annex LLD	1.67	\$541.74	\$541.74	\$587.58	\$587.58	\$981.70	\$981.70
Sun Glow Estates LLD	91	\$106.37	\$106.36	\$106.37	\$106.36	\$9,678.76	\$9,679.67
Walnut Haven III LLD	55	\$108.40	\$108.40	\$108.40	\$108.40	\$5,962.00	\$5,962.00

# BRITTANY WOODS LLD

Direct and Administration Costs:	\$12,711.95
Balance to Levy:	\$8,060.00
Proposed Rate per Parcel:	\$124.00
Maximum Rate per EDU:	\$124.00
Operating Reserve Fund:	\$(1,980.70)
Capital Reserve Fund:	\$0.00

Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 12 streetlights.

*\*Needs and Annual Escalator*

# BRITTANY WOODS LLD

## Future Capital Improvement Program (CIP)

1. This LLD is unhealthy and does not provide enough funding for future CIP projects. General fund dollars are being used to fund regular maintenance and improvements above the funding provided.

# CENTRAL HUGHSON LLD

Direct and Administration Costs:	\$18,308.11
Balance to Levy:	\$14,614.44
Proposed Rate per Parcel:	Varies
Maximum Rates:	N/A
Operating Reserve Fund:	\$9,154.06
Capital Reserve Fund:	\$49,426.10

\*Maintenance of landscaping, irrigation systems and street lighting maintenance and energy costs for 19 streetlights.

*\*Re-engineering of District Needed*

# CENTRAL HUGHSON LLD

## Future Capital Improvement Program (CIP)

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1. LED Retrofit	\$25,000.00
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(replacing the cobra heads of 19 street lights at a cost of approximately \$700-\$900 as well as misc. parts and labor of approximately 1 hour per light fixture, provided that there are no extenuating circumstances)

# EUCLID NORTH LLD

Direct and Administrative Costs:	\$13,190.00
Balance to Levy:	\$16,190.00
Proposed Rate per Parcel:	\$323.80
Maximum Rate per EDU:	\$482.20
Operating Reserve Fund:	\$8,095.00
Capital Reserve Fund:	\$10,368.87

\*Maintenance of landscaping, including in the community park, irrigation systems, street lighting maintenance and energy costs for 16 streetlights, street tree maintenance and graffiti removal.



# EUCLID SOUTH LLD

Direct and Administrative Costs:	\$18,904.81
Balance to Levy:	\$19,877.52
Proposed Rate per Parcel:	\$288.08
Maximum Rate per EDU:	\$308.25

Operating Reserve Fund:	\$9,938.76
Capital Reserve Fund:	\$35,417.24

\*Maintenance of landscaping, irrigation systems, street lighting maintenance and energy costs for 18 streetlights, street tree maintenance, removal and replacement, graffiti removal.

# FEATHERS GLEN LLD

Direct and Administrative Costs:	\$26,429.60
Balance to Levy:	\$ 23,258.76
Proposed Rate per Parcel:	\$553.78
Maximum Rate per EDU:	\$580.44
Operating Reserve Fund:	\$13,214.80
Capital Reserve Fund:	\$12,206.80

\*Maintenance of landscaping, including the community park, irrigation systems, street lighting maintenance and energy costs for 13 streetlights, street tree maintenance and graffiti removal.

# FEATHERS GLEN LLD

## Capital Improvement Program (CIP)

- |  |         |
|--|---------|
| 1. LED retrofit                              | \$6,500 |
| 2. Tree replacement (1/2)                    | \$1500  |
| 3. Landscape corner replacements at east end | \$ 3500 |

# FONTANA RANCH NORTH LLD

Direct and Administrative Costs:	\$33,528.18
Balance to Levy:	\$30,028.18
Proposed Rate per Parcel:	\$329.98
Maximum Rate per EDU:	\$350.94
Operating Reserve Fund:	\$16,764.09
Capital Reserve Fund:	\$25,974.32

\*Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 38 streetlights

# FONTANA RANCH NORTH LLD

## Capital Improvement Program (CIP)

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1.	LED retrofit	\$15,000.00	(1/3)
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# FONTANA RANCH SOUTH LLD

Direct and Administrative Costs:	\$16,957.70
Balance to Levy:	\$18,957.70
Proposed Rate per Parcel:	\$338.14
Maximum Rate per EDU:	\$338.15
Operating Reserve Fund:	(\$27,372.06)
Capital Reserve Fund:	\$0

*\*City staff is slowly correcting the deficit through adjustments to Fontana Ranch North LLD and BAD and Fontana Ranch South BAD*

# RHAPSODY NO. 1 LLD

Direct and Administrative Costs:	\$11,297.86
Balance to Levy:	\$6,794.00
Proposed Rate per Parcel:	\$86.00
Maximum Rate per EDU:	\$86.00
Operating Reserve Fund:	\$3,170.59
Capital Reserve Fund:	\$0.00

*\* Needs Annual Escalator*

# RHAPSODY NO. 2 LLD

Direct and Administrative Costs:	\$10,903.86
Balance to Levy:	\$15,900.50
Proposed Rate per Parcel:	\$269.50
Maximum Rate per EDU:	\$282.48
Operating Reserve Fund:	\$5,451.93
Capital Reserve Fund:	\$40,751.33

\*Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 9 streetlights



# RHAPSODY NO. 2 LLD

## Capital Improvement Program (CIP)

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- |  |            |
|--|------------|
| 1. Street Light Maintenance & Repair                 | \$5,000.00 |
| (Painting & upgrade to poles/repair of lenses, etc.) |            |

# SANTA FE ESTATES I LLD

Direct and Administrative Costs:	\$20,182.13
Balance to Levy:	\$7,260.00
Proposed Rate per Parcel:	\$132.00
Maximum Rate per EDU:	\$132.00
Operating Reserve Fund:	(\$97,357.53)
Capital Reserve Fund:	\$0.00

\*Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 12 streetlights

- *Assessment Rate Increase and Annual Escalator Needed*

# SANTA FE ESTATES II LLD

Direct and Administrative Costs:	\$16,245.33
Balance to Levy:	\$6,649.38
Proposed Rate per Parcel:	\$130.38
Maximum Rate per EDU:	\$130.39
Operating Reserve Fund:	(\$64,175.44)
Capital Reserve Fund:	\$0.00

Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 9 streetlights

*\* Annual Escalator Needed*

# STARN ESTATES LLD

Direct and Administrative Costs:	\$11,105.51
Balance to Levy:	\$7,689.22
Proposed Rate per Parcel:	\$99.86
Maximum Rate per EDU:	\$99.87

Operating Reserve Fund:	\$5,552.76
Capital Reserve Fund:	\$18,790.11

\*Maintenance landscaping, irrigation systems, and street lighting maintenance and energy costs for 12 streetlights.

*\* Assessment Rate Increase and Annual Escalator Needed*

# STARN ESTATES LLD



## Capital Improvement Program (CIP)

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1. LED Retrofit	\$14,400.00
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# STERLING GLEN III LLD

Direct and Administrative Costs:	\$27,029.96
Balance to Levy:	\$25,203.98
Proposed Rate per Parcel:	\$345.26
Maximum Rate per EDU:	\$374.79
Operating Reserve Fund:	\$13,514.98
Capital Reserve Fund:	\$43,281.58

\*Maintenance of landscaping, including in the community park, irrigation systems, street lighting maintenance and energy costs for 25 streetlights. Also includes street tree maintenance, removal and replacement and graffiti removal.

# STERLING GLEN III LLD



## Capital Improvement Program (CIP)

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1. LED Retrofit	\$30,000
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# STERLING GLEN III ANNEX LLD

Direct and Administrative Costs:	\$2,272.87
Balance to Levy:	\$981.70
Proposed Rate per Parcel:	\$587.58
Maximum Rate per EDU:	\$587.58
Operating Reserve Fund:	\$1,136.44
Capital Reserve Fund:	\$2,130.00



# SUN GLOW ESTATES LLD

Direct and Administrative Costs:	\$15,005.18
Balance to Levy:	\$9,678.76
Proposed Rate per Parcel:	\$106.36
Maximum Rate per EDU:	\$106.37

Operating Reserve Fund:	\$7,502.59
Capital Reserve Fund:	\$14,574.70

Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 15 streetlights

*\*Annual Escalator Needed*

# SUN GLOW LLD



## Capital Improvement Program (CIP)

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1. LED Retrofit	\$9,000.00 (1/2)
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# WALNUT HAVEN ESTATES LLD

Direct and Administrative Costs:	\$9,644.19
Balance to Levy:	\$5,962.00
Proposed Rate per Parcel:	\$108.40
Maximum Rate per EDU:	\$108.41
Operating Reserve Fund:	\$5,941.70
Capital Reserve Fund:	\$0

Maintenance landscaping, irrigation systems, street trees and street lighting maintenance and energy costs for 7 streetlights

*\*Annual Escalator Needed*

# Summary of BAD Assessment Districts

DISTRICT NAME	Current EDU	2022-23 Maximum Rate per EDU	2022-23 Applied Rate per EDU	2023-24 Maximum Rate per EDU	2023-24 Proposed Rate per EDU	2023-24 Estimated Budget	2023-24 Budget at Maximum
Central Hughson BAD <sup>1</sup>	215	Varies	Varies	Varies	Varies	\$6,771.26	\$32,500.00
Euclid North BAD	50	\$387.67	\$264.10	\$420.47	\$275.08	\$13,754.00	\$21,023.50
Euclid South BAD	69	\$310.11	\$286.22	\$336.35	\$294.74	\$20,337.06	\$23,208.15
Feathers Glen BAD	42	\$315.35	\$300.00	\$342.03	\$313.14	\$13,151.88	\$14,365.26
Fontana Ranch North BAD	91	\$331.55	\$260.00	\$359.61	\$271.52	\$24,708.32	\$32,724.51
Fontana Ranch South BAD	56	\$275.48	\$275.48	\$298.78	\$298.78	\$16,731.68	\$16,731.68
Sterling Glen III BAD	73	\$238.02	\$232.54	\$258.16	\$246.36	\$17,984.28	\$18,845.68
Sterling Glen III Annex BAD	1.67	\$396.71	\$396.71	\$430.28	\$430.28	\$718.90	\$718.90

# CENTRAL HUGHSON BAD

Direct and Administrative Costs:	\$20,260.02
Balance to Levy:	\$9,278.91
Proposed Rate per Parcel:	Varies
Maximum Rates:	N/A

Operating Reserve Fund:	\$10,130.01
Capital Reserve Fund:	\$53,298.28

Drainage infrastructure maintenance, street sweeping, maintenance and repairs, sidewalk maintenance, graffiti abatement

*\*Re-Engineering of District Required*

# CENTRAL HUGHSON BAD

## Capital Improvement Program (CIP)

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1. Drain inlet repair	\$ 1,500
2. Storm drain ripping & resurfacing	\$ 5,000
3. Sidewalk maintenance	\$ 2,500
4. Trash capture system	\$ TBD

# EUCLID NORTH BAD

Direct and Administrative Costs:	\$9,254.00
Balance to Levy:	\$13,754.00
Proposed Rate per Parcel:	\$275.08
Maximum Rate per EDU:	\$420.47
Operating Reserve Fund:	\$4,627.00
Capital Reserve Fund:	\$13,017.60

\*Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement

# EUCLID NORTH BAD

## Capital Improvement Program (CIP)

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- |                                     |          |
|-------------------------------------|----------|
| 1. Trash capture system             | \$ TBD   |
| 2. Pump repairs and upgrades/ SCADA | \$10,000 |



# EUCLID SOUTH BAD

Direct and Administrative Costs:	\$12,274.14
Balance to Levy:	\$20,337.06
Proposed Rate per Parcel:	\$294.74
Maximum Rate per EDU:	\$336.35
Operating Reserve Fund:	\$6,137.07
Capital Reserve Fund:	\$51,792.43

\*Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement

# EUCLID SOUTH BAD

## Capital Improvement Program (CIP)

---

- |                                     |          |
|-------------------------------------|----------|
| 1. Trash capture system             | \$ TBD   |
| 2. Pump repairs and upgrades/ SCADA | \$10,000 |

# FEATHERS GLEN BAD

Direct and Administrative Costs:	\$11,528.50
Balance to Levy:	\$13,151.88
Proposed Rate per Parcel:	\$313.14
Maximum Rate per EDU:	\$342.03
Operating Reserve Fund:	\$5,764.25
Capital Reserve Fund:	\$10,063.68

\*Detention/Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement.

# FEATHERS GLEN BAD

## Capital Improvement Program (CIP)

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- |                                     |          |
|-------------------------------------|----------|
| 1. Trash capture system             | \$ TBD   |
| 2. Pump repairs and upgrades/ SCADA | \$10,000 |

# FONTANA RANCH NORTH BAD

Direct and Administrative Costs:	\$21,456.43
Balance to Levy:	\$24,708.32
Proposed Rate per Parcel:	\$271.52
Maximum Rate per EDU:	\$359.61
Operating Reserve Fund:	\$10,728.21
Capital Reserve Fund:	\$147,656.07

\*Detention/Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement.

# FONTANA RANCH NORTH BAD

## Capital Improvement Program (CIP)

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- |                                     |          |
|-------------------------------------|----------|
| 1. Trash Capture System             | \$ TBD   |
| 2. Pump repairs and upgrades/ SCADA | \$10,000 |

# FONTANA RANCH SOUTH BAD

Direct and Administrative Costs:	\$12,259.89
Balance to Levy:	\$16,731.68
Proposed Rate per Parcel:	\$298.78
Maximum Rate per EDU:	\$298.79
Operating Reserve Fund:	\$4,304.23
Capital Reserve Fund:	\$0

\*Detention/Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement

# FONTANA RANCH SOUTH BAD

## Capital Improvement Program (CIP)

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- |                                     |          |
|-------------------------------------|----------|
| 1. Trash Capture System             | \$ TBD   |
| 2. Pump repairs and upgrades/ SCADA | \$10,000 |



# STERLING GLEN III BAD

Direct and Administrative Costs:	\$20,627.55
Balance to Levy:	\$17,984.28
Proposed Rate per Parcel:	\$246.36
Maximum Rate per EDU:	\$258.16
Operating Reserve Fund:	\$7,964.29
Capital Reserve Fund:	\$30,939.83

\*Detention/Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement

# STERLING GLEN III BAD

## Capital Improvement Program (CIP)

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1. Sidewalk Maintenance	\$2,500
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# STERLING GLEN III-ANNEX BAD

Direct and Administrative Costs:	\$1,881.72
Balance to Levy:	\$719.00
Proposed Rate per Parcel:	\$430.32
Maximum Rate per EDU:	\$430.28
Operating Reserve Fund:	\$940.86
Capital Reserve Fund:	\$2,899.27

\*Detention/Retention basin maintenance, drainage infrastructure maintenance, street sweeping, cleaning, maintenance and repairs, sidewalk maintenance, graffiti abatement.

# LLD Landscaping Maintenance Schedule

- Monday: LLDs Central Hughson, Feathers Glen, Brittney Woods, garbage pick up at ALL parks. Mowing at Hughson sign Santa Fe & Hughson Ave, Chambers, City Hall, Water tower, Senior Center
- Tuesday: LLDs Sterling Glen III, Santa Fe I & II, island at Chevron
- Wednesday: LLDs Euclid South, Euclid North (soon), Fontana & Fox Road landscaping
- Thursday: LeBright Park
- Friday: Starn Park

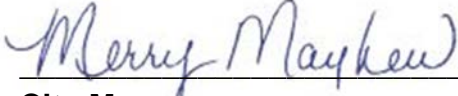
# LLD Lighting Maintenance Schedule

- 6 times a year staff does a night run to get a full list of lighting that needs repair.
- Once assessed, 3-4 days are spent doing repairs for a total of approximately 24 days of regular maintenance for 2.5 staff members.



## **CITY COUNCIL AGENDA ITEM NO. 3.2**

### **SECTION 3: CONSENT CALENDAR**

**Meeting Date:** August 28, 2023  
**Subject:** Approval of Warrants Register  
**Enclosure:** Warrants Register  
**Presented By:** Kim Weimer, Director of Finance  
**Approved By:**   
City Manager

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#### **Staff Recommendation:**

Approve the Warrants Register as presented.

#### **Background and Overview:**

The warrants register presented to the City Council is a listing of all expenditures paid from August 11, 2023, through August 24, 2023.

#### **Fiscal Impact:**

There are reductions in various funds for payment of expenses.



Hughson

# Check Report

By Check Number

Date Range: 08/11/2023 - 08/24/2023

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
<b>Bank Code: Payable Bank-Payable Bank</b>							
00464 <a href="#">42860</a>	EZ NETWORK SOLUTIONS Invoice	06/30/2023	08/11/2023 IT SERVICES - JUNE	Regular	0.00 0.00	1,163.95 1,163.95	57025
01254 <a href="#">6861</a>	HUGHSON AUTOMOTIVE Invoice	06/30/2023	08/11/2023 pw11 idle diagnose	Regular	0.00 0.00	120.00 120.00	57026
01256 <a href="#">000791</a>	JOSEPHINE'S SPECIALTIES Invoice	06/30/2023	08/11/2023 city logos for shirts	Regular	0.00 0.00	94.81 94.81	57027
00822 <a href="#">03G6703905050</a> <a href="#">13G0025664277</a>	NESTLE WATERS Invoice Invoice	06/26/2023 06/26/2023	08/11/2023 Water for City Hall WATER FOR WWTP	Regular	0.00 0.00	871.24 101.57 769.67	57028
01885 <a href="#">66651</a> <a href="#">66704</a>	RecruitGigs Invoice Invoice	06/23/2023 06/30/2023	08/11/2023 Extra Help - PW Extra Help - PW	Regular	0.00 0.00 0.00	3,876.00 2,040.00 1,836.00	57029
00049 <a href="#">INV0009649</a>	ALLIED ADMINISTRATORS Invoice	09/01/2023	08/14/2023 DELTA DENTAL	Regular	0.00 0.00	2,141.69 2,141.69	57030
01603 <a href="#">1QNT-VJFD-YYHF</a>	Amazon Capital Services, Inc. Invoice	07/29/2023	08/14/2023 Employee Hand Washing Sign	Regular	0.00 0.00	7.54 7.54	57031
00105 <a href="#">071356</a>	AZEVEDO'S AUTO SERVICE Invoice	08/10/2023	08/14/2023 pw11 idle repair	Regular	0.00 0.00	250.00 250.00	57032
00123 <a href="#">2256342230801m</a>	BAY ALARM CO Invoice	08/10/2023	08/14/2023 security antenna install	Regular	0.00 0.00	400.00 400.00	57033
00284 <a href="#">0013555080123</a> <a href="#">0054047080123</a>	CHARTER COMMUNICATION Invoice Invoice	08/01/2023 08/01/2023	08/14/2023 IP ADDRESS- PINE ST IP ADDRESS- 1ST	Regular	0.00 0.00 0.00	357.15 259.38 97.77	57034
00293 <a href="#">INV0009601</a>	CITIZENS BUSINESS BANK Invoice	08/10/2023	08/14/2023 Installment Sale Agreement #06-003-AF	Regular	0.00 0.00	86,736.28 86,736.28	57035
00305 <a href="#">INV0009602</a>	CITY OF HUGHSON Invoice	08/10/2023	08/14/2023 LLDS & STARN PARK	Regular	0.00 0.00	4,304.61 4,304.61	57036
00310 <a href="#">33809325</a> <a href="#">33810152</a>	CLARK'S PEST CONTROL Invoice Invoice	08/10/2023 08/08/2023	08/14/2023 PEST CONTROL PEST CONTROL	Regular	0.00 0.00 0.00	206.00 129.00 77.00	57037
00342 <a href="#">08022023</a>	COOLTECH Invoice	08/10/2023	08/14/2023 ac repair pw21	Regular	0.00 0.00	457.54 457.54	57038
01627 <a href="#">35367</a>	Culture AMP Inc. Invoice	07/31/2023	08/14/2023 Preformance - Self Starter 3 year discount	Regular	0.00 0.00	2,700.00 2,700.00	57039
01262 <a href="#">0000047881</a>	CUSTOM LOCKSMITH AND ALARM, INC. Invoice	08/03/2023	08/14/2023 USF Lock Repair	Regular	0.00 0.00	115.00 115.00	57040
00395 <a href="#">2078213</a>	DENAIR LUMBER CO Invoice	08/10/2023	08/14/2023 2x6 lumber for dump truck	Regular	0.00 0.00	21.70 21.70	57041
00462 <a href="#">011603953</a> <a href="#">011622701</a>	EWING IRRIGATION PRODUCTS Invoice Invoice	07/26/2023 08/01/2023	08/14/2023 landscape parts/supplies (blanket PO) landscape parts/supplies (blanket PO)	Regular	0.00 0.00 0.00	1,407.52 1,217.26 182.03	57042

## Check Report

Date Range: 08/11/2023 - 08/24/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">0334031</a>	Credit Memo	07/26/2023	landscape parts/supplies (blanket PO)	0.00	-81.26	
<a href="#">16555480</a>	Invoice	07/25/2023	landscape parts/supplies (blanket PO)	0.00	284.29	
<a href="#">7816567</a>	Credit Memo	07/26/2023	landscape parts/supplies (blanket PO)	0.00	-194.80	
00463	EXPRESS PERSONNEL SERVICE	08/14/2023	Regular	0.00	1,050.00	57043
<a href="#">29420207</a>	Invoice	08/02/2023	Extra work	0.00	1,050.00	
00474	FERGUSON ENTERPRISES, INC	08/14/2023	Regular	0.00	247.56	57044
<a href="#">1804695</a>	Invoice	08/10/2023	Water Parts	0.00	247.56	
00546	GRANITE TELECOMMUNICATION	08/14/2023	Regular	0.00	1,470.10	57045
<a href="#">611740950</a>	Invoice	08/01/2023	PHONES	0.00	1,470.10	
01612	GreatAmerica Financial Svcs.	08/14/2023	Regular	0.00	358.92	57046
<a href="#">34571917</a>	Invoice	07/31/2023	LEASE	0.00	358.92	
00614	HUGHSON FARM SUPPLY	08/14/2023	Regular	0.00	1,200.72	57047
<a href="#">H463350</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	198.03	
<a href="#">H463506</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	121.00	
<a href="#">H463562</a>	Invoice	07/13/2023	parts	0.00	53.92	
<a href="#">H463615</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	33.60	
<a href="#">H463636</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	10.96	
<a href="#">H463639</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	26.51	
<a href="#">H464143</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	122.89	
<a href="#">H464155</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	4.29	
<a href="#">H464323</a>	Invoice	07/13/2023	supplies/equip repairs (blanket PO)	0.00	17.82	
<a href="#">H464441</a>	Invoice	07/14/2023	supplies/equip repairs (blanket PO)	0.00	8.59	
<a href="#">H464649</a>	Invoice	07/17/2023	Water Supplies (Blanket)	0.00	107.86	
<a href="#">H464657</a>	Invoice	07/17/2023	supplies/equip repairs (blanket PO)	0.00	30.19	
<a href="#">H464667</a>	Invoice	07/17/2023	supplies/equip repairs (blanket PO)	0.00	30.19	
<a href="#">H464800</a>	Invoice	07/18/2023	supplies/equip repairs (blanket PO)	0.00	40.43	
<a href="#">H464821</a>	Invoice	07/18/2023	supplies/equip repairs (blanket PO)	0.00	34.50	
<a href="#">H464959</a>	Invoice	07/19/2023	supplies/equip repairs (blanket PO)	0.00	15.28	
<a href="#">H465222</a>	Invoice	07/21/2023	supplies/equip repairs (blanket PO)	0.00	47.17	
<a href="#">H465487</a>	Invoice	07/24/2023	supplies/equip repairs (blanket PO)	0.00	8.59	
<a href="#">H465599</a>	Invoice	07/25/2023	Water Supplies (Blanket)	0.00	5.16	
<a href="#">H465652</a>	Invoice	07/25/2023	supplies/equip repairs (blanket PO)	0.00	70.94	
<a href="#">H465856</a>	Invoice	07/27/2023	supplies/equip repairs (blanket PO)	0.00	140.13	
<a href="#">H465905</a>	Credit Memo	07/27/2023	supplies/equip repairs (blanket PO)	0.00	-0.63	
<a href="#">H465920</a>	Invoice	07/27/2023	Water Supplies (Blanket)	0.00	20.49	
<a href="#">H466194</a>	Invoice	07/31/2023	Water Supplies (Blanket)	0.00	10.77	
<a href="#">S112250-01</a>	Invoice	07/13/2023	Water Supplies (Blanket)	0.00	42.04	
00627	HUGHSON NAPA AUTO & TRUCK	08/14/2023	Regular	0.00	239.07	57048
<a href="#">365789</a>	Invoice	07/17/2023	parts and supplies (blanket PO)	0.00	20.28	
<a href="#">365829</a>	Invoice	07/18/2023	parts and supplies (blanket PO)	0.00	101.23	
<a href="#">365959</a>	Invoice	07/27/2023	blade for asphalt	0.00	80.90	
<a href="#">366052</a>	Invoice	07/21/2023	fleet maintenance (blanket PO)	0.00	20.49	
<a href="#">366209</a>	Invoice	07/24/2023	fleet maintenance (blanket PO)	0.00	16.17	
00753	MCFADDEN CONSTRUCTION, IN	08/14/2023	Regular	0.00	1,961.58	57049
<a href="#">INV0009596</a>	Invoice	07/27/2023	Refund of deposit minus water used	0.00	1,961.58	
00775	MISSION UNIFORM SERVICE	08/14/2023	Regular	0.00	1,086.27	57050
<a href="#">519591566</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	131.74	
<a href="#">519591567</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	70.88	
<a href="#">519591568</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	61.10	
<a href="#">519627677</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	74.99	
<a href="#">519627678</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	70.88	
<a href="#">519627679</a>	Invoice	07/13/2023	uniform service (blanket PO)	0.00	61.10	
<a href="#">519678365</a>	Invoice	07/17/2023	uniform service (blanket PO)	0.00	70.04	
<a href="#">519678366</a>	Invoice	07/17/2023	uniform service (blanket PO)	0.00	70.88	



## Check Report

Date Range: 08/11/2023 - 08/24/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">519678368</a>	Invoice	07/17/2023	uniform service (blanket PO)	0.00	61.10	
<a href="#">519718879</a>	Invoice	07/24/2023	uniform service (blanket PO)	0.00	70.04	
<a href="#">519718880</a>	Invoice	07/24/2023	uniform service (blanket PO)	0.00	70.88	
<a href="#">519718881</a>	Invoice	07/24/2023	uniform service (blanket PO)	0.00	65.86	
<a href="#">519762658</a>	Invoice	07/31/2023	uniform service (blanket PO)	0.00	70.04	
<a href="#">519762659</a>	Invoice	07/31/2023	uniform service (blanket PO)	0.00	70.88	
<a href="#">519762660</a>	Invoice	07/31/2023	uniform service (blanket PO)	0.00	65.86	
00855	OPERATING ENGINEERS LOCAL	08/14/2023	Regular	0.00	275.00	57051
<a href="#">8/2023-1</a>	Invoice	08/01/2023	LOCAL UNION DUES #3	0.00	275.00	
01901	Paradigm Construction	08/14/2023	Regular	0.00	2,000.00	57052
<a href="#">INV0009597</a>	Invoice	07/27/2023	Refund of deposit No water used	0.00	2,000.00	
00901	PREFERRED ALLIANCE, INC.	08/14/2023	Regular	0.00	96.16	57053
<a href="#">0188016-IN</a>	Invoice	07/31/2023	OFF-SITE PARTICIPANT	0.00	96.16	
01885	RecruitGigs	08/14/2023	Regular	0.00	2,040.00	57054
<a href="#">67000</a>	Invoice	08/04/2023	Extra Help - PW	0.00	2,040.00	
00623	Ricardo Valdovinos	08/14/2023	Regular	0.00	1,520.00	57055
<a href="#">058584</a>	Invoice	08/10/2023	tires for exmark and trailer	0.00	760.00	
<a href="#">058585</a>	Invoice	08/10/2023	tires for utilities kubota utv	0.00	760.00	
00972	SAFE-T-LITE	08/14/2023	Regular	0.00	1,297.33	57056
<a href="#">392099</a>	Invoice	08/10/2023	aluminum signs for city hall/fielstone	0.00	1,103.40	
<a href="#">392100</a>	Invoice	08/10/2023	asphalt rake	0.00	114.10	
<a href="#">392331</a>	Invoice	08/03/2023	do not enter signs	0.00	79.83	
01090	SUTTER HEALTH PLUS	08/14/2023	Regular	0.00	16,126.65	57057
<a href="#">2713121</a>	Invoice	09/01/2023	MEDICAL INSURANCE- September	0.00	16,126.65	
01115	THE HOME DEPOT CRC	08/14/2023	Regular	0.00	108.33	57058
<a href="#">7020703</a>	Invoice	07/14/2023	Tools/supplies (Blanket)	0.00	108.33	
01264	VERIZON WIRELESS	08/14/2023	Regular	0.00	228.06	57059
<a href="#">9940447547</a>	Invoice	08/10/2023	MIFI DEVICES/ CAMERAS	0.00	228.06	
01206	WARDEN'S OFFICE	08/14/2023	Regular	0.00	77.17	57060
<a href="#">2101423-0</a>	Invoice	08/04/2023	MISC OFFICE SUPPLIES	0.00	77.17	
00914	Harbans Singh ET AL	08/22/2023	Regular	0.00	100.00	57071
<a href="#">1012708</a>	Invoice	05/22/2023	Blanket PO Diesel (highway)	0.00	100.00	
00611	Mid Valley Publications	08/22/2023	Regular	0.00	1,767.68	57072
<a href="#">341415</a>	Invoice	06/07/2023	Senior Center Kitchen Remodel	0.00	1,657.60	
<a href="#">341450</a>	Invoice	06/13/2023	FIRE DEVELOPMENT IMPACT FEES	0.00	110.08	
01225	WILLDAN ENGINEERING	08/22/2023	Regular	0.00	32,426.00	57073
<a href="#">00335423</a>	Invoice	06/30/2023	Euclid North Subdivision	0.00	290.00	
<a href="#">00335559</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	3,190.00	
<a href="#">00336004</a>	Invoice	06/30/2023	Citry Engineering Services	0.00	1,500.00	
<a href="#">00336012</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	1,350.00	
<a href="#">00336129</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	1,200.00	
<a href="#">00336360</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	4,085.00	
<a href="#">00336488</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	6,936.00	
<a href="#">00336601</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	3,525.00	
<a href="#">00336867</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	9,300.00	
<a href="#">00337000</a>	Invoice	06/30/2023	Hughson Parkwood Subdivision	0.00	1,050.00	
00944	RESCUE ENGINEERS, INC	08/22/2023	Regular	0.00	6,748.11	57074
<a href="#">1395.8</a>	Invoice	06/02/2023	Well #7 Replacement Phase III	0.00	6,748.11	
00016	ABS PRESORT	08/23/2023	Regular	0.00	6,739.31	57075
<a href="#">132879</a>	Invoice	08/10/2023	BILL PRINTING- August	0.00	1,739.31	

## Check Report

Date Range: 08/11/2023 - 08/24/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">MP-20230811</a>	Invoice	08/11/2023	Postage	0.00	5,000.00	
00032	AFLAC	08/23/2023	Regular	0.00	644.90	57076
<a href="#">465040</a>	Invoice	08/01/2023	AFLAC	0.00	322.45	
<a href="#">821499</a>	Invoice	09/01/2023	AFLAC	0.00	322.45	
01902	Alexis Coggins	08/23/2023	Regular	0.00	200.00	57077
<a href="#">INV0009685</a>	Invoice	08/10/2023	Deposit Refund	0.00	200.00	
01828	Alicia Hernandez	08/23/2023	Regular	0.00	460.00	57078
<a href="#">INV0009691</a>	Invoice	08/11/2023	Senior Center Rental Refund	0.00	460.00	
01603	Amazon Capital Services, Inc.	08/23/2023	Regular	0.00	38.82	57079
<a href="#">1LG3-TTDW-NM...</a>	Invoice	08/16/2023	Building Maintenance	0.00	38.82	
00094	AT&T MOBILITY	08/23/2023	Regular	0.00	380.19	57080
<a href="#">X08102023</a>	Invoice	08/02/2023	PHONES	0.00	380.19	
00109	BADGER METER, INC	08/23/2023	Regular	0.00	3,191.80	57081
<a href="#">80132802</a>	Invoice	08/22/2023	Badger Service	0.00	3,191.80	
00123	BAY ALARM CO	08/23/2023	Regular	0.00	90.96	57082
<a href="#">20742693</a>	Invoice	08/22/2023	Alarm service	0.00	0.96	
<a href="#">20743661</a>	Invoice	08/22/2023	Alarm service	0.00	90.00	
00237	CARR, GEORGE	08/23/2023	Regular	0.00	650.00	57083
<a href="#">INV0009698</a>	Invoice	08/17/2023	Advance on Conference Registration	0.00	650.00	
00342	COOLTECH	08/23/2023	Regular	0.00	217.35	57084
<a href="#">08/11/2023</a>	Invoice	08/17/2023	ac repair on expedition	0.00	217.35	
00463	EXPRESS PERSONNEL SERVICE	08/23/2023	Regular	0.00	2,086.88	57085
<a href="#">29466589</a>	Invoice	08/09/2023	Extra work WWTP	0.00	1,050.00	
<a href="#">29491405</a>	Invoice	08/17/2023	Extra work WWTP	0.00	1,036.88	
00498	FRANTZ WHOLESALE NURSERY	08/23/2023	Regular	0.00	934.58	57086
<a href="#">621329</a>	Invoice	08/18/2023	trees and plants Lld's	0.00	934.58	
00914	Harbans Singh ET AL	08/23/2023	Regular	0.00	230.16	57087
<a href="#">1010832</a>	Invoice	08/11/2023	diesel (blanket PO)	0.00	230.16	
01823	Iconix Waterworks (US) Inc.	08/23/2023	Regular	0.00	8,547.21	57088
<a href="#">U2316033945</a>	Invoice	08/22/2023	Parts	0.00	3,793.15	
<a href="#">U2316033946</a>	Invoice	08/15/2023	Mnt. of equipment (Blanket)	0.00	703.35	
<a href="#">U2316034760</a>	Invoice	08/22/2023	Mnt. of equipment (Blanket)	0.00	4,050.71	
01903	Jillian Evans	08/23/2023	Regular	0.00	200.00	57089
<a href="#">INV0009690</a>	Invoice	08/17/2023	Park Rental Refund	0.00	200.00	
01867	KIM WEIMER	08/23/2023	Regular	0.00	473.00	57090
<a href="#">INV0009689</a>	Invoice	08/14/2023	Cost of Notary training, livescan prints & p...	0.00	324.00	
<a href="#">INV0009700</a>	Invoice	08/21/2023	Charge for Chat GPT class	0.00	149.00	
01875	LOZANO SMITH ATTORNEY AT LAW	08/23/2023	Regular	0.00	9,332.75	57091
<a href="#">2196472</a>	Invoice	08/11/2023	Legal services through July 2023	0.00	9,332.75	
01748	Martin Marietta Materials, Inc	08/23/2023	Regular	0.00	953.09	57092
<a href="#">39810867</a>	Invoice	08/18/2023	asphalt for loutc and 6th	0.00	953.09	
00611	Mid Valley Publications	08/23/2023	Regular	0.00	1,722.35	57093
<a href="#">341791</a>	Invoice	08/22/2023	Publication	0.00	880.60	
<a href="#">341792</a>	Invoice	08/08/2023	Bid for City Hall paint	0.00	841.75	
00837	NORTHSTAR CHEMICAL	08/23/2023	Regular	0.00	7,360.55	57094
<a href="#">257566</a>	Invoice	08/01/2023	Chemical (Blanket)	0.00	6,949.52	

## Check Report

Date Range: 08/11/2023 - 08/24/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">260793</a>	Invoice	08/16/2023	Chemical (Blanket)	0.00	411.03	
01889	Pacific Canvas Co.	08/23/2023	Regular	0.00	5,757.13	57095
<a href="#">47579</a>	Invoice	08/22/2023	Awning for Chambers Entrance/west side ...	0.00	5,757.13	
01643	Patricia Ortiz	08/23/2023	Regular	0.00	100.00	57096
<a href="#">INV0009686</a>	Invoice	08/10/2023	Refund Deposit	0.00	100.00	
01837	Randy Crooker	08/23/2023	Regular	0.00	700.00	57097
<a href="#">INV0009697</a>	Invoice	08/17/2023	Advance on Conference Registration	0.00	700.00	
01885	RecruitGigs	08/23/2023	Regular	0.00	1,836.00	57098
<a href="#">67056</a>	Invoice	08/11/2023	Extra Help - PW	0.00	1,836.00	
01009	SHRED-IT USA LLC	08/23/2023	Regular	0.00	191.10	57099
<a href="#">8004457262</a>	Invoice	08/17/2023	Shredding	0.00	191.10	
01709	The Lincoln National Life Insurance Company	08/23/2023	Regular	0.00	1,146.88	57100
<a href="#">INV0009687</a>	Invoice	08/01/2023	Life Insurance - August 2023	0.00	456.47	
<a href="#">INV0009688</a>	Invoice	09/01/2023	Life Insurance - September	0.00	690.41	
01820	Thompson Woolley Builders, Inc	08/23/2023	Regular	0.00	19,402.50	57101
<a href="#">I-23-692</a>	Invoice	08/11/2023	Senior Center Bathrooms	0.00	19,402.50	
01149	TURLOCK IRRIGATION DIST.	08/23/2023	Regular	0.00	39,388.36	57102
<a href="#">INV0009715</a>	Invoice	08/22/2023	ELECTRIC	0.00	39,388.36	
01176	USA BLUE BOOK	08/23/2023	Regular	0.00	637.34	57103
<a href="#">INV00100111</a>	Invoice	08/16/2023	Parts	0.00	637.34	
01193	VISTA PAINT	08/23/2023	Regular	0.00	456.92	57104
<a href="#">2023-116961-00</a>	Invoice	08/22/2023	red curb paint	0.00	456.92	
00543	W.W. GRAINGER, INC.	08/23/2023	Regular	0.00	214.27	57105
<a href="#">9787020685</a>	Invoice	08/22/2023	fuel pump repair kit	0.00	214.27	
01206	WARDEN'S OFFICE	08/23/2023	Regular	0.00	20.86	57106
<a href="#">2101926-0</a>	Invoice	08/15/2023	MISC OFFICE SUPPLIES	0.00	20.86	
01224	WILBUR-ELLIS COMPANY	08/23/2023	Regular	0.00	1,040.78	57107
<a href="#">15960124</a>	Invoice	08/18/2023	Ranger herbicide	0.00	1,040.78	

## Bank Code Payable Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	73	0.00	293,001.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>146</b>	<b>73</b>	<b>0.00</b>	<b>293,001.78</b>

## All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	73	0.00	293,001.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>146</b>	<b>73</b>	<b>0.00</b>	<b>293,001.78</b>

## Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	8/2023	293,001.78
			<b>293,001.78</b>



UBPKT03230 - Refunds 01 UBPKT03228 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
12-0890-004	PEARSON PROPERTIES INC.	8/14/2023	57061	158.67			158.67	Generated From Billing
12-3130-003	Rush, Devin & Sonia	8/14/2023	57062	181.28			181.28	Generated From Billing
13-0440-002	VILLANUEVA, MARIA	8/14/2023	57063	159.71			159.71	Generated From Billing
Total Refunds: 3			Total Refunded Amount:	499.66				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	499.66
Revenue Total:	499.66

General Ledger Distribution

Posting Date: 07/06/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	510 - WATER/SEWER DEPOSIT			
	510-10001	CLAIM ON CASH-WATER/SEWER DEPOSIT	-499.66	Yes
	510-11040	CUSTOMER CREDITS	499.66	
	510 Total:		0.00	
Fund:	999 - POOLED CASH/CONSOLIDATED CASH			
	999-10010	CASH IN BANK-MONEY MARKET	-499.66	
	999-20000	DUE TO OTHER FUNDS (POOLED CASH)	499.66	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



UBPKT03256 - Refunds 01 UBPKT03254 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
10-0270-006	Morgan, Carisa	8/14/2023	57064	50.78			50.78	Generated From Billing
11-1500-003	MINGHAM, TANYA	8/14/2023	57065	165.52			165.52	Generated From Billing
12-1460-003	MENDOZA, JORGE	8/14/2023	57066	17.78			17.78	Deposit
14-0320-002	Cervantes, Chris	8/14/2023	57067	68.31			68.31	Generated From Billing
15-1830-001	BELL, MILDRED E	8/14/2023	57068	33.17			33.17	Generated From Billing
16-1030-002	COLLINS, NANCY & GLEN	8/14/2023	57069	133.06			133.06	Generated From Billing
16-1450-001	MC GILL, DIANNA	8/14/2023	57070	104.96			104.96	Deposit
Total Refunds: 7			Total Refunded Amount:	573.58				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	573.58
Revenue Total:	573.58

General Ledger Distribution

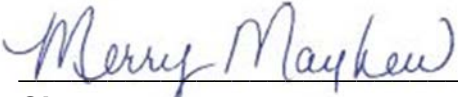
Posting Date: 08/03/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	510 - WATER/SEWER DEPOSIT			
	510-10001	CLAIM ON CASH-WATER/SEWER DEPOSIT	-573.58	Yes
	510-11040	CUSTOMER CREDITS	573.58	
	510 Total:		0.00	
Fund:	999 - POOLED CASH/CONSOLIDATED CASH			
	999-10010	CASH IN BANK-MONEY MARKET	-573.58	
	999-20000	DUE TO OTHER FUNDS (POOLED CASH)	573.58	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



## CITY COUNCIL AGENDA ITEM NO. 3.3

### SECTION 3: CONSENT CALENDAR

**Meeting Date:** August 28, 2023  
**Subject:** Adopt Resolution No. 2023-44, Declaring City Property to be Surplus and Authorizing the Sale of City Surplus Property  
**Enclosure:** Exhibit A – List of Surplus Property  
**Presented By:** Ashton Gose, City Clerk  
**Approved By:**   
City Manager

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#### Recommendation:

Adopt Resolution No. 2023-44, declaring City property to be surplus and authorizing the sale of City surplus property to be conducted on the website Municibid.com.

#### Discussion:

Chapter 3.08 of the Hughson Municipal Code (HMC) requires property belonging to the City, of whatever kind, to be declared by resolution of the City Council to be surplus property. This chapter also requires that property belonging to the City declared to be surplus, shall be sold at public auction, and the auction shall be held every third Saturday in July every year at 2:00 p.m., except otherwise authorized by resolution of the City Council.

In 2020, during the height of Covid-19, the City Council approved Resolution No. 2020-50, authorizing the sale of City surplus property via the website Municibid.com. Municibid is an auction website exclusively used by government agencies, schools, authorities, and utilities to sell surplus and forfeitures directly to the public. All auctions take place online and are available to bid 24 hours a day. Over 3,000 government agencies, authorities, and schools use this website. Bidders pay a competitive buyer's fee so that the City may receive 100% of the winning bid. The website provides large pictures to showcase items, there are real-time updates on items, bidders get reminders to bid, and most importantly, anyone who can pick up the item from Hughson, can bid on the items.

Given the ability to auction surplus items electronically, and the simplicity it provides to bidders, staff is again recommending that the City Council authorize an exception to this code section.

Exhibit A lists the City Property to be declared surplus. Once approved, these items will be uploaded to the website Municibid.com and sold.

**Fiscal Impact:**

The amount received for each item will be deposited in the appropriate fund account and booked as revenue.



**CITY COUNCIL  
CITY OF HUGHSON  
RESOLUTION NO. 2023-44**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON DECLARING  
CITY PROPERTY TO BE SURPLUS AND AUTHORIZING THE SALE OF THE CITY  
SURPLUS PROPERTY TO BE CONDUCTED ON THE WEBSITE MUNICIBID.COM**

**WHEREAS**, Chapter 3.08 of the Hughson Municipal Code (HMC) requires property belonging to the City, of whatever kind, to be declared by resolution of the City Council to be surplus property; and

**WHEREAS**, this chapter also requires that property belonging to the City declared to be surplus, shall be sold at public auction, and the auction shall be held every third Saturday in July every year at 2:00 p.m., except otherwise authorized by resolution of the City Council; and

**WHEREAS**, Municibid is an auction website exclusively used by government agencies, schools, authorities, and utilities to sell surplus and forfeitures directly to the public and was used by the City of Hughson in 2020; and

**WHEREAS**, City staff is recommending an exception to the requirement of property belonging to the City declared to be surplus, be sold at public auction, and the auction shall be held every third Saturday in July every year at 2:00 p.m., given the ability to auction surplus items electronically, and the simplicity it provides to bidders.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Hughson does hereby declare the items listed in "Exhibit A", attached hereto, as surplus property and authorizes the sale of the City surplus property to be conducted on the website Municibid.com.

**PASSED AND ADOPTED** by the City Council of the City of Hughson at its regularly scheduled meeting on this 28<sup>th</sup> day of August 2023 by the following roll call vote:

**AYES:**

**NOES:**

**ABSTENTIONS:**

**ABSENT:**

**APPROVED:**

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**GEORGE CARR, Mayor**

»  
»  
»

**ATTEST:**

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**ASHTON GOSE, City Clerk**

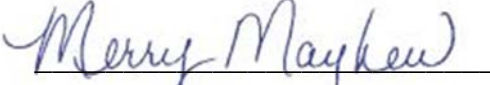
**Surplus Property**

<b>Description</b>	<b>Quantity</b>
CookRite 60" Gas Restaurant Ranges (Senior Center)	1
2012 GEM Electric Vehicle (4 Seater)	2
2012 GEM Electric Vehicle (2 Seater)	1
Power Trim Egder	1
STIHL Blower (Not Running)	2
HS 81R Hedge Trimmer	1
STIHL Backpack Trimmer	1
Target Asphalt Cut Off Saw	1
13HP Pressure Washer	1
Kawasaki Generator	1
8HP Honda Trash Pump (Not Running)	1
2001 Ford F150 Gas Engine	1
PZ 6029 Husqvarna Zero Turn Mower	1
DUI Trailer with Onan 5000-Watt Generator	1
Honda Push Mower	1
Bobcat Tires and Wheels	4
2004 Ford F150 Natural Gas Engine	1
Outpost Sewer Camera (Not Running)	1
Radar Speed Trailer	1
Well Motor (Removed from Well 5)	1



## CITY COUNCIL AGENDA ITEM NO. 3.4

### SECTION 3: CONSENT CALENDAR

**Meeting Date:** August 28, 2023  
**Subject:** Adopt Resolution No. 2023-45, Accepting the Lebright ADA Walkway Construction Project, and Authorizing the City Clerk to File a Notice of Completion  
**Enclosure:** Notice of Completion  
**Presented By:** Carla C. Jauregui, Community Development Director  
**Approved:**   
City Manager

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#### **Staff Recommendation:**

Adopt Resolution No. 2023-45, accepting the Lebright ADA Walkway Construction Project and authorizing the City Clerk to file a Notice of Completion (NOC).

#### **Background:**

At its regularly scheduled meeting of June 12, 2023, the Hughson City Council awarded a contract for the Lebright ADA Walkway Construction Project to low bidder MHK Construction, in the amount of \$138,814.

#### **Discussion:**

The project consisted of the construction of an ADA pathway around the outside of the park with cutouts that will allow a wheelchair to turn around.

Project construction commenced on July 10, 2023, and was completed on July 31, 2023. If approved by the Hughson City Council, the City Clerk will file a Notice of Completion with the Stanislaus County Clerk-Recorder.

#### **Fiscal Impact:**

The project construction cost was \$138,814. Funds in the amount of \$138,814 were budgeted in the Fiscal Year 2023-2024 budget and paid for out of fund 453, Park Development Impact Fees. There were no change orders associated with this project.

**Filing Requested By:**

City of Hughson  
Attn: Ashton Gose, City Clerk  
PO Box 9  
Hughson, CA. 95326

Phone: (209) 883-4054

**When Filed Mail To:**

*Same as above*

\_\_\_\_\_  
SPACE ABOVE THIS LINE FOR RECORDS USE ONLY

NOTICE OF COMPLETION  
CITY OF HUGHSON  
Lebright ADA Walkway Construction Project

\_\_\_\_\_  
**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the City of Hughson, is OWNER or Agent of the OWNER of the interest or estate stated below in the property hereinafter described. The property on which said work of improvement was completed is in the City of Hughson, County of Stanislaus, State of California, and is described as follows:

**Lebright ADA Walkway Construction Project**

Located within the city limits of Hughson, within the property defined as Lebright Park, Hughson, CA.

The scope of work included the following:

*ADA Walkway Construction.*

MHK Construction completed the work on this project on July 31, 2023.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Merry Mayhew, City Manager of the City of Hughson

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **City Manager** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Merry Mayhew, City Manager of the City of Hughson

**SUBSCRIBED AND SWORN TO** before me on \_\_\_\_\_

\_\_\_\_\_  
Ashton Gose, City Clerk

**CITY OF HUGHSON  
CITY COUNCIL  
RESOLUTION NO. 2023-45**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON ACCEPTING  
THE LEBRIGHT ADA WALKWAY CONSTRUCTION PROJECT AND AUTHORIZING  
THE CITY CLERK TO FILE A NOTICE OF COMPLETION**

**WHEREAS**, at its regularly scheduled meeting of June 12, 2023, the Hughson City Council awarded a contract for the Lebright ADA Walkway Construction project to low bidder MHK Construction, in the amount of \$138,814.00; and

**WHEREAS**, the Lebright ADA Construction Project consisted of the construction of an ADA pathway around the outside of the park with cutouts that will allow a wheelchair to turn around, and:

**WHEREAS**, the work performed by MHK Construction has been inspected and found to be complete and in compliance with the scope and specifications of the project.

**NOW THEREFORE BE IT RESOLVED** that the Hughson City Council hereby accepts the Lebright ADA Walkway Construction Project and authorizes the City Clerk to File a Notice of Completion with the Stanislaus County Clerk-Recorder.

**PASSED AND ADOPTED** by the City Council of the City of Hughson at its regular meeting held on this 28th day of August 2023 by the following roll call votes:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTENTIONS:**

**APPROVED:**

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**GEORGE CARR, Mayor**

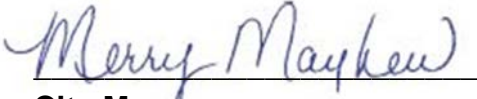
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**ASHTON GOSE, City Clerk**



## **CITY COUNCIL AGENDA ITEM NO. 4.1**

### **SECTION 4: UNFINISHED BUSINESS**

**Meeting Date:** August 28, 2023  
**Subject:** Approval to Award a Contract for the Painting Project for the Exteriors of the Senior Community Center and City Hall  
**Enclosures:** Project Scope  
HB Restoration Inc. Proposal  
**Presented By:** Jose Vasquez, Public Works Superintendent  
**Approved By:**   
City Manager

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#### **Staff Recommendations:**

1. Approve the award of the contract for the painting project for the exteriors of the Senior Community Center and City Hall.
2. Approve contracting with HB Restoration for an amount not to exceed \$16,500 with a 10% contingency.

#### **Background and Discussion:**

On August 14, 2023, the Hughson City Council adopted Resolution No. 2023-43, "Exhibit A, 2023 ARPA Projects Listing" which added additional American Rescue Plan Act (ARPA) Projects to the original ARPA Project Listing that was approved on June 27, 2022. The 2023 ARPA Projects Listing included the exterior painting for both the City Hall and the Sr. Community Center.

The scope of work (Attachment 1) was posted on July 31, 2023, and included power washing the buildings, patching, masking, priming, and painting two coats of paint on all surfaces and trim. Any fencing and handrails attached to the buildings would also be prepped and painted. The scope of work was posted on the Valley Builders Exchange, Hughson Chronicle, and on the City's website.

Bids were due on August 21, 2023, and nine proposals were received, with the lowest responsible bidder as HB Restoration for \$16,500 (Attachment 2).

1) H B Restoration - \$16,500

2) Satellite - \$19,000

- 3) All Star - \$19,777.77
- 4) Joaquin - \$19,900
- 5) Sactown - \$21,297.10
- 6) Lancaster - \$21,500
- 7) D & H - \$34,111
- 8) Primal - \$34,880
- 9) Polychrome - \$37,200

Purchasing guidelines provide that for public projects \$60,000 or less (Public Contracting Code Section 22032a), the City may perform the public project by city employees, by negotiated contract, or by purchase order. This project will be performed by purchase order.

**Fiscal Impact:**

The painting project was referenced in Resolution No. 2023-43, "2023 ARPA Projects Listing", which was approved by the City Council on August 14, 2023.

If this item is approved, Finance will increase Fiscal Year 2023/24 budget appropriations in Fund 380 (ARPA Fund) in the amount of \$16,500 including any contingency funds that may be needed for this project.



**Project Description:**

The City of Hughson is looking to repaint the exterior of the City Hall and Senior Center Buildings located on Pine St. and 4<sup>th</sup> St. respectively. The colors will be the same as they are now. The scope is as described below.

**Project Scope:**

- 1) The contractor shall power wash the buildings completely.
  - 2) The contractor shall mask the buildings and surrounding areas as required.
  - 3) The contractor shall patch the stucco areas as needed.
  - 4) The contractor shall prime trim and stucco as needed.
  - 5) The contractor shall paint two coats of low sheen paint on all surfaces and trim.
  - 6) The contractor shall prep and paint any fencing and handrail that is attached to the buildings with the trim color, in semi-gloss, as needed.
  - 7) The contractor shall be responsible to provide all materials, labor and equipment needed to complete this scope.
  - 8) Any repairs to the buildings beyond this scope will be done before the contractor arrives on site under a separate contract.
  - 9) The contractor understands that all "on-site" labor will be done at prevailing wage rates. The quote must reflect the most recent prevailing wage determination or as amended from time to time:  
<https://www.dir.ca.gov/oprl/dprevwagedetermination.htm>
  - 10) The contractor shall be responsible for the proper disposal of any project waste.
  - 11) The contractor shall be responsible for the protection of any materials or equipment left on site during non-working hours.
  - 12) The contractor shall be responsible for any required building permits and inspections. Permit fees will be waived by the City.
  - 13) The contractor is responsible for any required USA surveys. Any damage, because of not getting a survey, will be the contractor's sole responsibility.
  - 14) The contractor shall provide their DIR number, proof of insurance and W-9 per City requirements.
  - 15) According to contracting law, the contractor shall provide payment and performance bonds on work totaling \$25k or more.
  - 16) There will be a mandatory bid walk at 10:00 on August 14th. Meet at the City Hall entrance located at 7018 Pine St. Hughson.
  - 17) Bids will be due on August 21<sup>st</sup> at 2:00 p.m. Any bids received after 2:00 will be deemed non-responsive and will not be considered. Turn bids in either by email or hard copy dropped off at the lobby of City Hall. Email address: [wnewlin@hughson.org](mailto:wnewlin@hughson.org)
  - 18) If you have any questions, please contact Bill Newlin at 209-617-7850 or Jose Vasquez at 209-505-3049.
1. The winning bidder will be required to sign the City of Hughson's standard construction contract. The standard contract form is located at the City of Hughson website. WWW.HUGHSON.ORG
  2. If a traffic control plan is being asked for, the TCCP can be simple and straightforward.
  3. Temporary closure to prevent public access at the end of the day is required.
  4. Any permits required are to be applied for by the contractor at no cost.
  5. If required, construction staking is the responsibility of the contractor to ensure that location and elevations of new items of construction satisfy the construction plans and/or site conditions.
  6. See City contract form for insurance and indemnity requirements.

**Required Contractor's License(s):** Under Public Contract Code section 3300 and Business and Professions Code section 7028.15(e), the City of Hughson requires that the contractor possess a valid contractor's license, covering this type of work, at the time that the contract is awarded. Failure to possess the specified license will render the bid non-responsive and will bar the award of the contract to any bidder not possessing such license at the time of the award.

**Required Contractor and Subcontractor DIR Registration:** The City of Hughson will accept bids only from bidders that (along with all subcontractors listed) are currently registered and qualified to perform public work pursuant to Labor Code section 1725.5; provided, however, that if a bidder is a joint venture (Business & Professions Code § 7029.1) then City of Hughson may accept a non-complying bid provided that the bidder and all listed subcontractors are registered at the time the contract is awarded. Please provide a State issued Department of Industrial 10 Relations (DIR) registration number with the bid proposal. Information on registration with the DIR is available at: <https://efiling.dir.ca.gov/PWCR>. This is a separate requirement from the Contractors State License Board licensing requirement.

**Substitution of Securities:** In accordance with Public Contract Code section 22300, substitution of eligible and equivalent securities for any moneys withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder. Such equivalent securities must be deposited with City of Hughson or with a state or federally chartered bank as the escrow agent who will then pay such moneys to the contractor. Upon satisfactory completion of the contract, the securities will be returned to the contractor. Securities eligible for investment include those listed in Government Code section 16430, bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by the contractor and City of Hughson. The contractor will be the beneficial owner of any securities used to secure its performance. Any escrow agreement will be substantially similar to the form set forth in Public Contract Code section 22300.

**Labor Code Compliance:** Any contract entered into pursuant to this Notice will incorporate the applicable provisions of the California Labor Code.

**Prevailing Wage Laws:** The successful bidder must comply with all prevailing wage laws applicable to the project, and related requirements contained in the contract documents. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the contract, as determined by Director of the State of California Department of Industrial Relations, are on file at the City of Hughson, and may be obtained from the DIR website: <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Upon request, City of Hughson will make available copies to any interested party. Also, the successful bidder must post the applicable prevailing wage rates at the work site.

**Payroll Records and Prevailing Wage Monitoring:** This project is subject to prevailing wage compliance monitoring and enforcement by the Department of Industrial Relations. (Labor Code § 1771.4.). Each contractor and subcontractor must keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the contractor or subcontractor in connection with the public work. These records must be certified and made available for inspection at all reasonable hours at the principal place of the contractor as required by Labor Code section 1776. In the case of state-funded public works projects, certified payroll reports must be provided to City of Hughson on a weekly basis.

**Reservation of Rights:** The City Board reserves the right to reject any or all bids, waive any irregularities in the bids, and to make an award or any rejection in what it alone considers to be in the best interest of the City.

**Bid Protest Procedure:** Any bid protest must be in writing and received by City at 7018 Pine Street, Hughson California, before 5:00 p.m. no later than two working days following bid posting of the informal bids received by the cutoff date and must strictly comply with the requirements set forth in this Bid Protest Procedure.

1. **General.** Only a bidder who has actually submitted a responsive bid proposal is eligible to submit a bid protest against another bidder. Subcontractors are not eligible to submit bid protests. A bidder may not rely on the bid protest submitted by another bidder but must timely pursue its own protest.

2. **Protest Contents.** The bid protest must contain a complete statement of the basis for the protest and all supporting documentation. Material submitted after the Bid Protest Deadline will not be considered. The protest must refer to the specific portion or portions of the Bid Form, Contract Documents, or bidding documents upon which the protest is based. The protest must include the name, address, email address, and telephone number of the person representing the protesting bidder if different from the protesting bidder.

3. **Copy to Protested Bidder.** A copy of the protest and all supporting documents must be concurrently transmitted by fax or by email, by or before the Bid Protest Deadline, to the protested bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

4. **Response to Protest.** The protested bidder may submit a written response to the protest, provided the response is received by City before 5:00 p.m., within two working days after the Bid Protest Deadline or after actual receipt of the bid protest, whichever is sooner (the "Response Deadline"). The response must include all supporting documentation. Material submitted after the Response Deadline will not be considered. The response must include the name, address, email address, and telephone number of the person representing the protested bidder if different from the protested bidder.

5. **Copy to Protesting Bidder.** A copy of the response and all supporting documents must be concurrently transmitted by fax or by email, by or before the Response Deadline, to the protesting bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

6. **City's Decision.** The scope of the bid protest considered by the City shall be limited to the issues set forth in the bid protest timely filed pursuant to this Policy. The City may take any action on the bid protest that is authorized by law, including adoption of City staff's recommended determination of the bid protest, adoption of a determination different from that recommended by City staff, or the rejection of all bids without deciding the bid protest. The decision of the City on a bid protest shall be the final administrative action on the protest and shall exhaust the protesting bidder's administrative remedies.

**Exclusive Remedy.** The procedure and time limits set forth in this Bid Protest Procedure are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. A bidder's failure to comply with these procedures will constitute a waiver of any right to further pursue a bid protest, including filing a Government Code Claim or initiation of legal proceedings.

8. **Right to Award.** The City Council reserves the right to award the Contract to the bidder it has determined to be the responsible bidder submitting the lowest responsive bid, and to issue a notice to proceed with the Work notwithstanding any pending or continuing challenge to its determination.

9. **Rejection of All Bids.** The filing of a bid protest shall not preclude the City from rejecting all bids. Rejecting all bids shall render a protest moot and terminate all protest proceedings.

# H.B Restoration INC.

5907 26th St. Rio Linda, CA. 95673 - Email: HBR.INC.17@Gmail.com

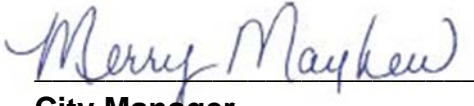
License # 1034975 - DIR # 1000055112

City of Hughson	Date: 8/20/23	Bid Time:
	Contact/Tell: Bill Newlin	
City Hall and Senior Center	Contact/Fax:	
7018 Pine St. Hughson	Contact/Email: <a href="mailto:wnewlin@hughson.org">wnewlin@hughson.org</a>	
<p>We hereby Submit Specifications and estimates for:</p> <p><b>Repaint the exterior of the City Hall and Senior Center Buildings</b>          Per the City Submitted project scope (ITEMS 1-18)</p> <p style="text-align: right;"><b>\$16,500.00</b></p>		
<p><b>WE PROPOSE</b> hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:</p> <p><i>Money Cost:</i> <i>Sixteen Thousand Five Hundred Dollars</i></p>		
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delay beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.</p> <p>If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.</p>		
<p><b>ACCEPTANCE OF PROPOSAL</b></p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.</p> <p>Payment will be made as outlined above.</p>	<p>Signature: _____</p> <p>Date of Acceptance: _____</p> <p>Note: This proposal may be withdrawn by Horizon Brothers if not accepted by 30 days.</p>	



## CITY COUNCIL AGENDA ITEM NO. 4.2

### SECTION 4: UNFINISHED BUSINESS

**Meeting Date:** August 28, 2023  
**Subject:** Approval to Award a Contract for the Installation of a Playground Cover at Euclid Park  
**Enclosures:** Project Scope  
Thompson Woolley Builders Proposal  
**Presented By:** Jose Vasquez, Public Works Superintendent  
**Approved By:**   
City Manager

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#### Staff Recommendations:

1. Approve the award of the contract for the installation of a playground cover at Euclid Park.
2. Approve contracting with Thompson Woolley Builders for an amount not to exceed \$22,190 with a 10% contingency.

#### Background and Discussion:

On August 14, 2023, the Hughson City Council adopted Resolution No. 2023-43, "Exhibit A, 2023 ARPA Projects Listing" which added additional American Rescue Plan Act (ARPA) Projects to the original ARPA Project Listing that was approved on June 27, 2022. The 2023 ARPA Projects Listing included a shade cover for the playground located at Euclid Park.

The scope of work (Attachment 1) was posted on August 9, 2023, and included a 25' X 25' shade cover over the playground equipment including 4 painted steel posts 16' above ground level and set in concrete. The scope of work was posted on the Valley Builders Exchange, Hughson Chronicle, and on the City's website.

Bids were due on August 24, 2023, and three proposals were received, with the lowest responsible bidder as Thomson Woolley Builders for \$22,190 (Attachment 2).

Thomson Woolley Builders	\$22,190
Pacific Canvas Co.	\$22,646.63
Zoom Recreation	\$57,086

Purchasing guidelines provide that for public projects \$60,000 or less (Public Contracting Code Section 22032a), the City may perform the public project by city

employees, by negotiated contract, or by purchase order. This project will be performed by purchase order.

**Environmental Review:**

This project is categorically exempted according to Title 14, Chapter 3, Article 19 of the Guidelines for Implementation of the California Environmental Quality Act (CEQA), in accordance with Section 15301 "Existing Facilities".

**Fiscal Impact:**

The playground cover was referenced in Resolution No. 2023-43, "2023 ARPA Projects Listing", which was approved by the City Council on August 14, 2023.

If this item is approved, Finance will increase Fiscal Year 2023/24 budget appropriations in Fund 380 (ARPA Fund) in the amount of \$22,190 including any contingency funds that may be needed for this project.

**Project Description:**

The City of Hughson is looking to install a playground cover at the new subdivision park located on Faith Dr near the Euclid Ave. subdivision entrance. The scope is as follows:

**Project Scope:**

- 1) The contractor shall provide and install a 25' X 25' shade cover over the main playground equipment.
  - 2) The shade cover material will be 95% HDPE material with stainless steel hardware. The materials will have a 10-year warranty. Contractor's labor will have a 1-year warranty.
  - 3) The contractor shall provide and install 4 painted steel posts. They will be 16' above ground level with the 2 of the opposing posts being slightly shorter. The posts will be set in 5 feet of concrete. The concrete will start 1 foot below the existing wood chip level and will be recovered by 1 foot of the existing wood chips after it cures.
  - 4) Colors for the shade material and post paint will be determined by the City from samples provided by the contractor.
  - 5) The contractor shall provide the required engineering documents and will be responsible for acquiring a permit for the work. The city will waive permit fees.
  - 6) The contractor shall be responsible to return the existing wood chip surface to present levels, replacing damaged materials if needed.
  - 7) The contractor shall be responsible to provide all materials, labor and equipment needed to complete this scope.
  - 8) The contractor understands that all "on-site" labor will be done at prevailing wage rates. The quote must reflect the most recent prevailing wage determination or as amended from time to time:  
<https://www.dir.ca.gov/oprl/dprevwagedetermination.htm>
  - 9) The contractor shall be responsible for the proper disposal of any project waste.
  - 10) The contractor shall be responsible for the protection of any materials or equipment left on site during non-working hours.
  - 11) The contractor shall be responsible for any required building permits and inspections. Permit fees will be waived by the City.
  - 12) The contractor is responsible for any required USA surveys. Any damage, because of not getting a survey, will be the contractor's sole responsibility.
  - 13) The contractor shall provide their DIR number, proof of insurance and W-9 per City requirements.
  - 14) According to contracting law, the contractor shall provide payment and performance bonds on work totaling \$25k or more.
  - 15) There will not be a mandatory bid walk. The contractor will be responsible to do a site visit on their own.
  - 16) Bids will be due on August 24th at 2:00 p.m. Any bids received after 2:00 will be deemed non-responsive and will not be considered. Turn bids in either by email or hard copy dropped off at the lobby of City Hall. Email address: [wnewlin@hughson.org](mailto:wnewlin@hughson.org)
  - 17) If you have any questions, please contact Bill Newlin at 209-617-7850 or Jose Vasquez at 209-505-3049.
1. The winning bidder will be required to sign the City of Hughson's standard construction contract. The standard contract form is located at the City of Hughson website. [WWW.HUGHSON.ORG](http://WWW.HUGHSON.ORG)
  2. If a traffic control plan is being asked for, the TCCP can be simple and straightforward.
  3. Temporary closure to prevent public access at the end of the day is required.
  4. Any permits required are to be applied for by the contractor at no cost.
  5. If required, construction staking is the responsibility of the contractor to ensure that location and elevations of new items of construction satisfy the construction plans and/or site conditions.
  6. See City contract form for insurance and indemnity requirements.

**Required Contractor's License(s):** Under Public Contract Code section 3300 and Business and Professions Code section 7028.15(e), the City of Hughson requires that the contractor possess a valid contractor's license, covering this type of work, at the time that the contract is awarded. Failure to possess the specified license will render the bid non-responsive and will bar the award of the contract to any bidder not possessing such license at the time of the award.

**Required Contractor and Subcontractor DIR Registration:** The City of Hughson will accept bids only from bidders that (along with all subcontractors listed) are currently registered and qualified to perform public work pursuant to Labor Code section 1725.5; provided, however, that if a bidder is a joint venture (Business & Professions Code § 7029.1) then City of Hughson may accept a non-complying bid provided that the bidder and all listed subcontractors are registered at the time the contract is awarded. Please provide a State issued Department of Industrial 10 Relations (DIR) registration number with the bid proposal. Information on registration with the DIR is available at: <https://efiling.dir.ca.gov/PWCR>. This is a separate requirement from the Contractors State License Board licensing requirement.

**Substitution of Securities:** In accordance with Public Contract Code section 22300, substitution of eligible and equivalent securities for any moneys withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder. Such equivalent securities must be deposited with City of Hughson or with a state or federally chartered bank as the escrow agent who will then pay such moneys to the contractor. Upon satisfactory completion of the contract, the securities will be returned to the contractor. Securities eligible for investment include those listed in Government Code section 16430, bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by the contractor and City of Hughson. The contractor will be the beneficial owner of any securities used to secure its performance. Any escrow agreement will be substantially similar to the form set forth in Public Contract Code section 22300.

**Labor Code Compliance:** Any contract entered into pursuant to this Notice will incorporate the applicable provisions of the California Labor Code.

**Prevailing Wage Laws:** The successful bidder must comply with all prevailing wage laws applicable to the project, and related requirements contained in the contract documents. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the contract, as determined by Director of the State of California Department of Industrial Relations, are on file at the City of Hughson, and may be obtained from the DIR website: <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Upon request, City of Hughson will make available copies to any interested party. Also, the successful bidder must post the applicable prevailing wage rates at the work site.

**Payroll Records and Prevailing Wage Monitoring:** This project is subject to prevailing wage compliance monitoring and enforcement by the Department of Industrial Relations. (Labor Code § 1771.4.). Each contractor and subcontractor must keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the contractor or subcontractor in connection with the public work. These records must be certified and made available for inspection at all reasonable hours at the principal place of the contractor as required by Labor Code section 1776. In the case of state-funded public works projects, certified payroll reports must be provided to City of Hughson on a weekly basis.

**Reservation of Rights:** The City Board reserves the right to reject any or all bids, waive any irregularities in the bids, and to make an award or any rejection in what it alone considers to be in the best interest of the City.

**Bid Protest Procedure:** Any bid protest must be in writing and received by City at 7018 Pine Street, Hughson California, before 5:00 p.m. no later than two working days following bid posting of the informal bids received by the cutoff date and must strictly comply with the requirements set forth in this Bid Protest Procedure.



1. **General.** Only a bidder who has actually submitted a responsive bid proposal is eligible to submit a bid protest against another bidder. Subcontractors are not eligible to submit bid protests. A bidder may not rely on the bid protest submitted by another bidder but must timely pursue its own protest.

2. **Protest Contents.** The bid protest must contain a complete statement of the basis for the protest and all supporting documentation. Material submitted after the Bid Protest Deadline will not be considered. The protest must refer to the specific portion or portions of the Bid Form, Contract Documents, or bidding documents upon which the protest is based. The protest must include the name, address, email address, and telephone number of the person representing the protesting bidder if different from the protesting bidder.

3. **Copy to Protested Bidder.** A copy of the protest and all supporting documents must be concurrently transmitted by fax or by email, by or before the Bid Protest Deadline, to the protested bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

4. **Response to Protest.** The protested bidder may submit a written response to the protest, provided the response is received by City before 5:00 p.m., within two working days after the Bid Protest Deadline or after actual receipt of the bid protest, whichever is sooner (the "Response Deadline"). The response must include all supporting documentation. Material submitted after the Response Deadline will not be considered. The response must include the name, address, email address, and telephone number of the person representing the protested bidder if different from the protested bidder.

5. **Copy to Protesting Bidder.** A copy of the response and all supporting documents must be concurrently transmitted by fax or by email, by or before the Response Deadline, to the protesting bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

6. **City's Decision.** The scope of the bid protest considered by the City shall be limited to the issues set forth in the bid protest timely filed pursuant to this Policy. The City may take any action on the bid protest that is authorized by law, including adoption of City staff's recommended determination of the bid protest, adoption of a determination different from that recommended by City staff, or the rejection of all bids without deciding the bid protest. The decision of the City on a bid protest shall be the final administrative action on the protest and shall exhaust the protesting bidder's administrative remedies.

**Exclusive Remedy.** The procedure and time limits set forth in this Bid Protest Procedure are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. A bidder's failure to comply with these procedures will constitute a waiver of any right to further pursue a bid protest, including filing a Government Code Claim or initiation of legal proceedings.

8. **Right to Award.** The City Council reserves the right to award the Contract to the bidder it has determined to be the responsible bidder submitting the lowest responsive bid, and to issue a notice to proceed with the Work notwithstanding any pending or continuing challenge to its determination.

9. **Rejection of All Bids.** The filing of a bid protest shall not preclude the City from rejecting all bids. Rejecting all bids shall render a protest moot and terminate all protest proceedings.

**Thompson Woolley Builders**

654 N Yosemite Ave  
Oakdale, CA 95361  
(209) 844-7710

THOMPSON WOOLLEY  
BUILDERS

**Estimate****ADDRESS**

City of Hughson  
7018 Pine Street  
Hughson, CA 95326

**ESTIMATE**

DATE

P-23-502

08/24/2023

**DESCRIPTION****AMOUNT**

Install a playground cover at the new subdivision park located on Faith Dr. near the Euclid Ave subdivision entrance. Pricing based on project documents provided by the city.

22,190.00

Includes: Prevailing Wage Rates  
DIR #100942150

**TOTAL****\$22,190.00**

Accepted By

Accepted Date

Thompson Woolley Builders, Inc. is fully licensed, bonded, and insured.

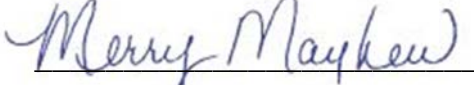
General Contractor License # 1056927

Page 1 of 1



## **CITY COUNCIL AGENDA ITEM NO. 6.1**

### **SECTION 6: NEW BUSINESS**

**Meeting Date:** August 28, 2023  
**Subject:** Approval to Award a Contract for the Painting Project for the Fox Road Water Tank  
**Enclosures:** Project Scope  
Best Brothers Painting Proposal  
**Presented By:** Neil Raya, Acting Utilities Superintendent  
**Approved By:**   
City Manager

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#### **Staff Recommendations:**

1. Approve the award of the contract for the painting project for the Fox Road Water Tank.
2. Approve contracting with Best Brothers Painting for an amount not to exceed \$13,657 with a 10% contingency.

#### **Background and Discussion:**

Constructed in 2006, the Fox Road Tank was erected with the purpose of serving as an auxiliary water source and facilitating firefighting efforts. Over the course of many years, the tank's exterior paint has begun to exhibit a fair amount of weather-induced damage. Furthermore, the paint on the piping is in poor condition as well, and needs repainting.

Onsite inspection of the City's public water system is completed annually by an assigned waterboard state regulator. This inspection encompasses the maintenance and preservation of both the tank and the infrastructure piping as integral components.

The scope of work (Attachment 1), which was posted on the Valley Builders Exchange, Hughson Chronicle, and on the City's website on July 31, 2023, includes power washing, scraping, masking, priming, and applying two heavy coats of Direct to Metal (DTM) paint on all surfaces.

Bids were due on August 23, 2023, and 11 proposals were received, with the lowest responsible bidder as Best Brothers Painting for \$13,657 (Attachment 2).

- 1) Best Brothers Painting - \$13,657
- 2) D&H Painting - \$17,111
- 3) HB Restoration - \$17,250
- 4) Joaquin Painting - \$18,354
- 5) Lancaster Painting - \$19, 345
- 6) All Star Painting - \$24,444.44
- 7) NBR Painting - \$32, 700
- 8) Anchor Singh Painting - \$33,333.33
- 9) Blackhawk Painting – \$42,750
- 10) Paine Construction - \$56,000
- 11) Unified Field Services - \$150, 037

Purchasing guidelines (3.28.030) provide that for public projects \$60,000 or less (Public Contracting Code Section 22032a), the City may perform the public project by city employees, by negotiated contract, or by purchase order. This project will be performed by purchase order.

**Fiscal Impact:**

If this item is approved, Finance will increase Fiscal Year 2023/24 Final Budget appropriations in Fund 240 (Water Operations Fund) in the amount of \$13,657 including any contingency funds that may be needed for this project.

**Project Description:**

The City of Hughson is looking to repaint the water tank and associated piping at the Fox Rd. well site located on Fox Rd. just east of Charles St.

**Project Scope:**

- 1) The contractor shall prepare and paint all surfaces in accordance with State regulations.
  - 2) The contractor shall power wash and scrape, as needed, all relevant surfaces.
  - 3) The contractor shall be responsible for the masking of all areas/surfaces not part of this scope.
  - 4) The contractor shall spot prime with DTM primer where needed.
  - 5) The contractor shall apply two heavy coats of DTM paint on all surfaces. Colors to be determined.
  - 6) The contractor shall be responsible to provide all materials, labor and equipment needed to complete this scope.
  - 7) The contractor understands that all "on-site" labor will be done at prevailing wage rates. The quote must reflect the most recent prevailing wage determination or as amended from time to time:  
<https://www.dir.ca.gov/oprl/dprevwagedetermination.htm>
  - 8) The contractor shall be responsible for the proper disposal of any project waste.
  - 9) The contractor shall be responsible for the protection of any materials or equipment left on site during non-working hours.
  - 10) The contractor shall be responsible for any required building permits and inspections. Permit fees will be waived by the City.
  - 11) The contractor is responsible for any required USA surveys. Any damage, because of not getting a survey, will be the contractor's sole responsibility.
  - 12) The contractor shall provide their DIR number, proof of insurance and W-9 per City requirements.
  - 13) According to contracting law, the contractor shall provide payment and performance bonds on work totaling \$25k or more.
  - 14) There will be a mandatory bid walk at 10:00 on August 16th. Meet at the job Site front gate on Fox Rd.
  - 15) Bids will be due on August 23rd at 2:00 p.m. Any bids received after 2:00 will be deemed non-responsive and will not be considered. Turn bids in either by email or hard copy dropped off at the lobby of City Hall. Email address: [wnewlin@hughson.org](mailto:wnewlin@hughson.org)
  - 16) If you have any questions, please contact Bill Newlin at 209-617-7850 or Neil Raya at 209-416-9067.
1. The winning bidder will be required to sign the City of Hughson's standard construction contract. The standard contract form is located at the City of Hughson website. WWW.HUGHSON.ORG
  2. If a traffic control plan is being asked for, the TCCP can be simple and straightforward.
  3. Temporary closure to prevent public access at the end of the day is required.
  4. Any permits required are to be applied for by the contractor at no cost.
  5. If required, construction staking is the responsibility of the contractor to ensure that location and elevations of new items of construction satisfy the construction plans and/or site conditions.
  6. See City contract form for insurance and indemnity requirements.

**Required Contractor's License(s):** Under Public Contract Code section 3300 and Business and Professions Code section 7028.15(e), the City of Hughson requires that the contractor possess a valid contractor's license, covering this type of work, at the time that the contract is awarded. Failure to possess the specified license will render the bid non-responsive and will bar the award of the contract to any bidder not possessing such license at the time of the award.

**Required Contractor and Subcontractor DIR Registration:** The City of Hughson will accept bids only from bidders that (along with all subcontractors listed) are currently registered and qualified to perform public work pursuant to Labor Code section 1725.5; provided, however, that if a bidder is a joint venture (Business & Professions Code § 7029.1) then City of Hughson may accept a non-complying bid provided that the bidder and all listed subcontractors are registered at the time the contract is awarded. Please provide a State issued Department of Industrial 10 Relations (DIR) registration number with the bid proposal. Information on registration with the DIR is available at: <https://efiling.dir.ca.gov/PWCR>. This is a separate requirement from the Contractors State License Board licensing requirement.

**Substitution of Securities:** In accordance with Public Contract Code section 22300, substitution of eligible and equivalent securities for any moneys withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder. Such equivalent securities must be deposited with City of Hughson or with a state or federally chartered bank as the escrow agent who will then pay such moneys to the contractor. Upon satisfactory completion of the contract, the securities will be returned to the contractor. Securities eligible for investment include those listed in Government Code section 16430, bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed to by the contractor and City of Hughson. The contractor will be the beneficial owner of any securities used to secure its performance. Any escrow agreement will be substantially similar to the form set forth in Public Contract Code section 22300.

**Labor Code Compliance:** Any contract entered into pursuant to this Notice will incorporate the applicable provisions of the California Labor Code.

**Prevailing Wage Laws:** The successful bidder must comply with all prevailing wage laws applicable to the project, and related requirements contained in the contract documents. Copies of the general prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the contract, as determined by Director of the State of California Department of Industrial Relations, are on file at the City of Hughson, and may be obtained from the DIR website: <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Upon request, City of Hughson will make available copies to any interested party. Also, the successful bidder must post the applicable prevailing wage rates at the work site.

**Payroll Records and Prevailing Wage Monitoring:** This project is subject to prevailing wage compliance monitoring and enforcement by the Department of Industrial Relations. (Labor Code § 1771.4.). Each contractor and subcontractor must keep an accurate payroll record, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by the contractor or subcontractor in connection with the public work. These records must be certified and made available for inspection at all reasonable hours at the principal place of the contractor as required by Labor Code section 1776. In the case of state-funded public works projects, certified payroll reports must be provided to City of Hughson on a weekly basis.

**Reservation of Rights:** The City Board reserves the right to reject any or all bids, waive any irregularities in the bids, and to make an award or any rejection in what it alone considers to be in the best interest of the City.

**Bid Protest Procedure:** Any bid protest must be in writing and received by City at 7018 Pine Street, Hughson California, before 5:00 p.m. no later than two working days following bid posting of the informal bids received by the cutoff date and must strictly comply with the requirements set forth in this Bid Protest Procedure.

1. **General.** Only a bidder who has actually submitted a responsive bid proposal is eligible to submit a bid protest against another bidder. Subcontractors are not eligible to submit bid protests. A bidder may not rely on the bid protest submitted by another bidder but must timely pursue its own protest.

**2. Protest Contents.** The bid protest must contain a complete statement of the basis for the protest and all supporting documentation. Material submitted after the Bid Protest Deadline will not be considered. The protest must refer to the specific portion or portions of the Bid Form, Contract Documents, or bidding documents upon which the protest is based. The protest must include the name, address, email address, and telephone number of the person representing the protesting bidder if different from the protesting bidder.

**3. Copy to Protested Bidder.** A copy of the protest and all supporting documents must be concurrently transmitted by fax or by email, by or before the Bid Protest Deadline, to the protested bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

**4. Response to Protest.** The protested bidder may submit a written response to the protest, provided the response is received by City before 5:00 p.m., within two working days after the Bid Protest Deadline or after actual receipt of the bid protest, whichever is sooner (the "Response Deadline"). The response must include all supporting documentation. Material submitted after the Response Deadline will not be considered. The response must include the name, address, email address, and telephone number of the person representing the protested bidder if different from the protested bidder.

**5. Copy to Protesting Bidder.** A copy of the response and all supporting documents must be concurrently transmitted by fax or by email, by or before the Response Deadline, to the protesting bidder and any other bidder who has a reasonable prospect of receiving an award depending upon the outcome of the protest.

**6. City's Decision.** The scope of the bid protest considered by the City shall be limited to the issues set forth in the bid protest timely filed pursuant to this Policy. The City may take any action on the bid protest that is authorized by law, including adoption of City staff's recommended determination of the bid protest, adoption of a determination different from that recommended by City staff, or the rejection of all bids without deciding the bid protest. The decision of the City on a bid protest shall be the final administrative action on the protest and shall exhaust the protesting bidder's administrative remedies.

**Exclusive Remedy.** The procedure and time limits set forth in this Bid Protest Procedure are mandatory and are the bidder's sole and exclusive remedy in the event of bid protest. A bidder's failure to comply with these procedures will constitute a waiver of any right to further pursue a bid protest, including filing a Government Code Claim or initiation of legal proceedings.

**8. Right to Award.** The City Council reserves the right to award the Contract to the bidder it has determined to be the responsible bidder submitting the lowest responsive bid, and to issue a notice to proceed with the Work notwithstanding any pending or continuing challenge to its determination.

**9. Rejection of All Bids.** The filing of a bid protest shall not preclude the City from rejecting all bids. Rejecting all bids shall render a protest moot and terminate all protest proceedings.



Estimate #2888

Awaiting response

**City of Hughson**Fox Road / Hughson, California 95326  
2096177850Sent on  
Aug 23, 2023Estimator  
Michael*An outstanding deposit of \$1,365.70 will be required to begin.***Water tank**

Prep

- Pressure wash
- Scrape loose paint
- Spot prime rust

Brush and roll 2x coats of DTM

QTY.

1

TOTAL

\$10,377.00

✓ **Blue pipes**

Prep

- Pressure wash
- Spot prime rust

Brush and roll 2x coats of DTM

QTY.

1

TOTAL

\$2,120.00

Optional

✓ **Shed**

Prep

- Pressure wash
- Spot prime rust

Brush and roll 2x coats of DTM

QTY.

1

TOTAL

\$1,160.00

Optional

Subtotal 3 OF 3 ITEMS

\$13,657.00



Subtotal: 5 OF 5 ITEMS

\$13,657.00

Total

\$13,657.00

Deposit Required

\$1,365.70

This quote is valid for the next 30 days, after which values may be subject to change.

By signing below, you acknowledge the receipt and acceptance of our Terms and Conditions.

**Deposit \$1,365.70**



**Approve  
& Pay  
Deposit**

**Contact Best Bros Painting LLC**

2480 North Walnut Road, Suite B, Turlock, California 95382  
(209) 876-0018 bestbrospainting.com



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