



**CITY OF HUGHSON
CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
7018 Pine Street, Hughson, CA**

**AGENDA
MONDAY, APRIL 11, 2022 – 6:00 P.M.**

How to participate in, or observe the Meeting:

- In person in the City Council Chambers and submit public comment when invited during the meeting.
- Interactively, via WebEx Videoconference, by accessing this link:
<https://cityofhughson.my.webex.com/cityofhughson.my/j.php?MTID=m987bbcc6df11d46bdc2e1f3e5fdbf749>

Meeting Number: 2551 044 5700

Password: 6476m3cMfqb
(64766326 from phones and video systems)

- Observe only via YouTube live, by accessing this link:
https://www.youtube.com/channel/UC-PwkdlrKoMmOJDzBSodu6A?view_as=subscriber

Should technology problems cause issues providing access to the meeting via WebEx and/or YouTube, the in-person meeting will proceed as scheduled.

- In addition, recorded City Council meetings are posted on the City's website the first business day following the meeting. Recorded videos can be accessed with the following link:
<http://hughson.org/our-government/city-council/#council-agenda>

CALL TO ORDER: Mayor George Carr

ROLL CALL: Mayor George Carr
Mayor Pro Tem Harold Hill
Councilmember Ramon Bawanan
Councilmember Samuel Rush
Councilmember Michael Buck

FLAG SALUTE: Mayor George Carr

INVOCATION: Hughson Ministerial Association

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Members of the audience may address the City Council on any item of interest to the public pertaining to the City and may step to the podium, state their name and city of residence for the record (requirement of name and city of residence is optional) and make their presentation. Please limit presentations to five minutes. Since the City Council cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code, items of concern, which are not urgent in nature can be resolved more expeditiously by completing and submitting to the City Clerk a "Citizen Request Form" which may be obtained from the City Clerk.

2. PRESENTATIONS:

2.1: Proclaim April 24-30, 2022 as Administrative Professionals Week.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

3.1: Approve the Minutes of the Regular Meeting of March 28, 2022.

3.2: Approve the Warrants Register.

3.3: Adopt Resolution No. 2022-13, Calling and Giving Notice of the Holding of a General Municipal Election on Tuesday, November 8, 2022, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and Requesting Consolidation of the Election with Stanislaus County.

- 3.4:** Adopt Resolution No. 2022-14, Accepting the City of Hughson's Conflict of Interest Code.
- 3.5:** Adopt Resolution No. 2022-15, Supporting the Approval of the Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Annual Action Plan (AAP).
- 3.6:** Approval of the Request by the Hughson Family Resource Center to Waive Fees, Associated with the Use of the United Samaritan Foundation Community Center, Located at 2413 3rd Street, Hughson and Authorization for the City Manager to Execute a Rental Agreement with the Hughson Family Resource Center.

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS: NONE.

7. CORRESPONDENCE: NONE.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

Deputy City Clerk:

Community Development Director:

Director of Finance and Administrative Services:

Police Services:

City Attorney:

Student Representative:

8.2: Council Comments: (Information Only – No Action)

8.3: Mayor's Comments: (Information Only – No Action)

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.**ADJOURNMENT:****Notice Regarding Non-English Speakers:**

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Hughson City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language

WAIVER WARNING

If you challenge a decision/direction of the City Council in court, you may be limited to raising only those issues you or someone else raised at a public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Hughson at or prior to, the public hearing(s).

**AMERICANS WITH DISABILITIES ACT/CALIFORNIA BROWN ACT
NOTIFICATION FOR THE CITY OF HUGHSON**

This Agenda shall be made available upon request in alternative formats to persons with a disability; as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132) and the Ralph M. Brown Act (California Government Code Section 54954.2).

Disabled or Special needs Accommodation: In compliance with the Americans with Disabilities Act, persons requesting a disability related modification or accommodation in order to participate in the meeting and/or if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at (209) 883-4054. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

UPCOMING EVENTS:

April 12	<ul style="list-style-type: none"> ▪ Parks, Recreation & Entertainment Commission Meeting, City Council Chambers, 6:00 PM
April 16	<ul style="list-style-type: none"> ▪ Community Egg Hunt, Hughson Arboretum and Gardens, 10:00 AM
April 19	<ul style="list-style-type: none"> ▪ Planning Commission Meeting, City Council Chambers, 6:00 PM

April 25	<ul style="list-style-type: none"> Economic Development Committee Meeting, City Council Chambers, 4:30 PM
April 25	<ul style="list-style-type: none"> City Council Meeting, City Council Chambers/WebEx Videoconference/YouTube Live Stream, 6:00 PM
April 29	<ul style="list-style-type: none"> Hughson High School Career Day, Hughson High School, 8:00 AM
April 30 – May 1	<ul style="list-style-type: none"> Hughson Fruit and Nut Festival, Downtown Hughson, 10:00 AM

General Information: The Hughson City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., unless otherwise noticed.

Council Agendas: The City Council agenda is now available for public review at the City's website at and City Clerk's Office, 7018 Pine Street, Hughson, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Questions: Contact the Deputy City Clerk at (209) 883-4054.

AFFIDAVIT OF POSTING

DATE: April 7, 2022 **TIME:** 3:00 PM

NAME: Ashton Gose **TITLE:** Deputy City Clerk



CITY COUNCIL AGENDA ITEM NO. 2.1

SECTION 2: PRESENTATIONS

Meeting Date: April 11, 2022
Subject: Proclaim April 24-30, 2022 as Administrative Professionals Week
Presented By: Ashton Gose, Deputy City Clerk
Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Proclaim April 24-30, 2022, as Administrative Professionals Week in the City of Hughson.

Background and Overview:

Administrative Professionals Week is celebrated each April to honor and recognize administrative professionals. Administrative Professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations.

Administrative Professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations.

The Administrative staff includes employees Andraya Plascencia, Fabian Ramos, Carla Jauregui, Sarah Chavarin and Ashton Gose.

Recognition and appreciation of the City's administrative staff is scheduled for Administrative Professionals Day on Wednesday, April 27, 2022.

Fiscal Impact:

Costs associated with the recognition of the City of Hughson Administrative staff will be covered with the approved budget for the City Employee Appreciation and Recognition Program.



Proclamation
National Administrative Professionals Week
April 24-30, 2022

WHEREAS, *administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and*

WHEREAS, *administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations; and*

WHEREAS, *the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and most importantly, have the willingness to learn and accept new challenges; and*

WHEREAS, *Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and;*

NOW, THEREFORE, BE IT PROCLAIMED *by the Mayor and City Council that we recognize and extend appreciation to our dedicated and skilled staff and hereby proclaim April 18-24, 2021 as "National Administrative Professionals Week".*

AND BE IT FURTHER PROCLAIMED *that the Hughson City Council does hereby recognize the outstanding service that the City Administrative staff provides to the citizens of the City of Hughson.*

Presented on this 11th Day of April 2022

GEORGE CARR, Mayor



CITY COUNCIL AGENDA ITEM NO. 3.1

SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022
Subject: Approval of the City Council Minutes
Presented By: Ashton Gose, Deputy City Clerk
Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Approve the Minutes of the Regular Meeting of March 28, 2022.

Background and Overview:

The draft minutes of the March 28, 2022 meeting are prepared for the Council's review.



**CITY OF HUGHSON
CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
7018 PINE STREET, HUGHSON, CA**

**MINUTES
MONDAY, MARCH 28, 2022 – 6:00 P.M.**

CALL TO ORDER: Mayor George Carr

ROLL CALL:

Present: Mayor George Carr
Mayor Pro Tem Harold Hill
Councilmember Ramon Bawanan
Councilmember Sam Rush

Absent: Councilmember Mike Buck

Staff Present: Merry Mayhew, City Manager
Ashton Gose, Deputy City Clerk
Daniel Schroeder, City Attorney
Anna Nicholas, Director of Finance and Admin Services
Rachel Wyse, Community Development Director
Sarah Chavarin, Accounting Manager
Fidel Landeros, Chief of Police
Jose Vasquez, Public Works Superintendent
Jaime Velazquez, Utilities Superintendent

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken):

Alex Pinelli from MGA Research informed the City Council on their recent purchase of the site formerly known as Dairy Farmers of America.

2. PRESENTATIONS:

2.1: Review and Accept the 2021 Hughson Police Services Year-End Report.

Chief Landeros presented the 2021 Hughson Police Services Year- End Report.

3. CONSENT CALENDAR:

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

- 3.1:** Approve the Minutes of the Regular Meeting of March 28, 2022.
- 3.2:** Approve the Warrants Register.
- 3.3:** Adopt Resolution No. 2022-10, Accepting the City of Hughson 2021 Annual General Plan Report and the 2021 Annual Housing Element Progress Report.
- 3.4:** Adopt Resolution No. 2022-11, Approving the City of Hughson 2022 Senate Bill 1, Road Repair and Accountability Act, Local Streets and Roads Annual Reporting Program Project List.
- 3.5:** Approve the Request by the Hughson Chamber of Commerce to Hold a Public Event and Sell Alcohol at the 2022 Hughson Fruit and Nut Festival Event.
- 3.6:** Approve an Agreement with the Hughson Chamber of Commerce for Promotional Services.
- 3.7:** Adopt Resolution No. 2022-12, Approving the Mid-Year Adjustments to the Operating Budget for Fiscal Year 2021-22.

Councilmember Bawanan pulled consent calendar items 3.5 and 3.6 for special consideration.

HILL/ CARR 4-0-0-1 motion passes to approve the consent calendar excluding consent calendar items 3.5 and 3.6, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	ABSENT	AYE	AYE

Councilmember Bawanan announced his affiliation with the Hughson Chamber of Commerce, and acknowledged he had no financial conflict of interest pertaining to items 3.5, and 3.6.

BAWANAN/HILL 4-0-0-1 motion passes to approve the consent calendar items 3.5 and 3.6, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	ABSENT	AYE	AYE

4. UNFINISHED BUSINESS: NONE.

5. PUBLIC HEARING TO CONSIDER THE FOLLOWING: NONE.

6. NEW BUSINESS: NONE.

7. CORRESPONDENCE: NONE.

8. COMMENTS:

8.1: Staff Reports and Comments: (Information Only – No Action)

City Manager:

City Manager Mayhew informed the City Council and community that cross street signs on Hatch Road will be replaced. She also provided an update regarding multiple gas line replacement projects by PG&E throughout the City.

Deputy City Clerk:

Deputy City Clerk Gose informed the City Council that Form 700's were mailed to the FPPC, as well as Committees and Boards. She also provided a reminder to the Council regarding a Cyber Security training on April 6, 2022.

Community Development Director:

Director Wyse provided an update regarding the Walker Lane Project, and the Tully Road Sewer Project.

Director Wyse announced an amendment to agenda item 3.4 adopting Resolution No. 2022-11.

CARR/HILL 4-0-0-1 motion passes to reconsider item 3.4 adopting Resolution No. 2022-11, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	ABSENT	AYE	AYE

Director Wyse read the amendments to agenda item 3.4 aloud into the record.

HILL/CARR 4-0-0-1 motion passes to Adopt Resolution No. 2022-11, Approving the City of Hughson 2022 Senate Bill 1, Road Repair and Accountability Act, Local Streets and Roads Annual Reporting Program Project List, as amended, with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	ABSENT	AYE	AYE

Police Services:

Chief Landeros provided the City Council with the latest Crime Statistic Report.

8.2: Council Comments: (Information Only – No Action)

Councilmember Bawanan attended a Hughson Fruit and Nut Festival planning meeting. He thanked City staff and Hughson Police Services for their continued hard work.

Mayor Pro Tem Hill attended an Economic Development Committee on March 28, 2022.

8.3: Mayor's Comments: (Information Only – No Action)

NONE.

9. CLOSED SESSION TO DISCUSS THE FOLLOWING: NONE.

ADJOURNMENT:

BAWANAN/CARR 4-0-0-1 motion passes to adjourn the regular meeting of March 28, 2022, at 6:46 PM with the following roll call vote:

BAWANAN	RUSH	BUCK	HILL	CARR
AYE	AYE	ABSENT	AYE	AYE

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk



CITY COUNCIL AGENDA ITEM NO. 3.2

SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022
Subject: Approval of Warrants Register
Enclosure: Warrants Register
Presented By: Anna Nicholas, Director of Finance
Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Approve the Warrants Register as presented.

Background and Overview:

The warrants register presented to the City Council is a listing of all expenditures paid from March 22, 2022, through April 6, 2022.

Fiscal Impact:

There are reductions in various funds for payment of expenses.



Hughson

Check Report

By Check Number

Date Range: 03/22/2022 - 04/06/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Payable Bank-Payable Bank						
01257	1ST SECURITY & SOUND INC	03/28/2022	Regular	0.00	350.00	55086
26713	Invoice	03/14/2022	Moving 1 adding 1 Panic Button	0.00	350.00	
00016	ABS PRESORT	03/28/2022	Regular	0.00	1,461.06	55087
94016	Invoice	03/11/2022	BILL PRINTING- March	0.00	1,461.06	
01603	Amazon Capital Services, Inc.	03/28/2022	Regular	0.00	8.62	55088
1C1C-HJ9F-Q6MP	Invoice	03/21/2022	washer fluid nozzles	0.00	8.62	
00094	AT&T MOBILITY	03/28/2022	Regular	0.00	399.71	55089
287303621604X0...	Invoice	03/02/2022	PHONES	0.00	399.71	
00109	BADGER METER, INC	03/28/2022	Regular	0.00	57.66	55090
80091939	Invoice	03/23/2022	BADGER WATER METER HOST SERVICE	0.00	57.66	
00196	CALAVERAS MATERIALS, INC.	03/28/2022	Regular	0.00	249.25	55091
INV0006815	Invoice	03/21/2022	asphalt for road patches	0.00	249.25	
00284	CHARTER COMMUNICATION	03/28/2022	Regular	0.00	92.72	55092
INV0006819	Invoice	03/10/2022	IP ADDRESS- 1ST	0.00	92.72	
00305	CITY OF HUGHSON	03/28/2022	Regular	0.00	14.99	55093
INV0006805	Invoice	03/21/2022	Petty Cash	0.00	14.99	
00305	CITY OF HUGHSON	03/28/2022	Regular	0.00	2,217.13	55094
INV0006802	Invoice	03/01/2022	LLDS & STARN PARK	0.00	2,217.13	
00310	CLARK'S PEST CONTROL	03/28/2022	Regular	0.00	67.00	55095
30200699	Invoice	03/15/2022	PEST CONTROL	0.00	67.00	
01601	Colantuono, Highsmith & Whatley, PC	03/28/2022	Regular	0.00	747.50	55096
50959	Invoice	03/03/2022	Professional Services	0.00	747.50	
01570	CSG Consultants	03/28/2022	Regular	0.00	967.84	55097
B220301	Invoice	03/01/2022	Building Plan Review Services	0.00	967.84	
00364	CSJVRMA	03/28/2022	Regular	0.00	30,821.00	55098
RMA 2022-0264	Invoice	03/15/2022	Qtr Deposits 2021/2022 4th	0.00	30,821.00	
00376	D.A. WOOD CONSTRUCTION, INC	03/28/2022	Regular	0.00	3,126.14	55099
21-13-001	Invoice	03/23/2022	WELL 8 SERVICE REPAIRS	0.00	3,126.14	
00464	EZ NETWORK SOLUTIONS	03/28/2022	Regular	0.00	17,372.54	55100
40312	Invoice	12/20/2021	IT SERVICES	0.00	3,157.90	
40729	Invoice	12/31/2021	IT SERVICES	0.00	516.52	
40836	Invoice	01/28/2022	IT SERVICES	0.00	590.02	
TS40801	Invoice	01/03/2022	IT SERVICES	0.00	4,363.20	
TS40875	Invoice	02/01/2022	IT SERVICES	0.00	4,363.20	
TS41006	Invoice	03/01/2022	IT SERVICES	0.00	4,381.70	
00522	GEOANALYTICAL LABORATORIE	03/28/2022	Regular	0.00	128.00	55101
I2C1609/I2C0818	Invoice	03/23/2022	Arsenic back up testing	0.00	128.00	
00623	HUGHSON TIRE	03/28/2022	Regular	0.00	2,370.00	55102
904241	Invoice	03/21/2022	tires for ut 3	0.00	900.00	
904242	Invoice	03/21/2022	front tires for pw1	0.00	570.00	
904243	Invoice	03/21/2022	tires for pw21	0.00	900.00	

Check Report

Date Range: 03/22/2022 - 04/06/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01583	Hunt & Sons, Inc.	03/28/2022	Regular	0.00	1,581.71	55103
321004	Invoice	03/23/2022	blanket PO for fuel	0.00	1,581.71	
01282	JAIME VELAZQUEZ	03/28/2022	Regular	0.00	177.65	55104
INV0006804	Invoice	03/17/2022	Reimbursement for food and drinks	0.00	47.65	
INV0006806	Invoice	03/21/2022	Water Truck Key Programs	0.00	130.00	
01708	Luis' Gardening	03/28/2022	Regular	0.00	7,200.00	55105
000443	Invoice	03/21/2022	tree removal at water tank	0.00	7,200.00	
00611	Mid Valley Publications	03/28/2022	Regular	0.00	362.60	55106
338369	Invoice	03/21/2022	Publication	0.00	362.60	
00824	NEUMILLER & BEARDSLEE	03/28/2022	Regular	0.00	5,765.84	55107
324941	Invoice	03/14/2022	LEGAL SERVICES	0.00	1,600.00	
325644	Invoice	03/14/2022	LEGAL SERVICES	0.00	4,165.84	
00837	NORTHSTAR CHEMICAL	03/28/2022	Regular	0.00	2,142.68	55108
218392	Invoice	03/07/2022	Chemicals supply Blanket PO	0.00	2,142.68	
01493	Salonen Electrical Inc dba Technical Electrical	03/28/2022	Regular	0.00	225.00	55109
3374	Invoice	03/23/2022	SERVICEWELL8 VFD	0.00	225.00	
01000	SEEGER'S	03/28/2022	Regular	0.00	768.07	55110
0138217-IN	Invoice	01/19/2022	OFFICE SUPPLIES	0.00	230.85	
0138306-IN	Invoice	02/17/2022	OFFICE SUPPLIES	0.00	537.22	
01040	STANISLAUS COUNTY SHERIFF	03/28/2022	Regular	0.00	119,765.11	55111
2122-HPS07	Invoice	02/23/2022	LAW ENFORCEMENT SERVICES- Jan 2022	0.00	119,765.11	
01093	SYNAGRO WEST, LLC	03/28/2022	Regular	0.00	1,192.12	55112
28132	Invoice	03/01/2022	SLUDGE REMOVAL	0.00	1,192.12	
01709	The Lincoln National Life Insurance Company	03/28/2022	Regular	0.00	876.30	55113
INV0006800	Invoice	03/01/2022	March 2022	0.00	438.15	
INV0006801	Invoice	03/21/2022	April 2022	0.00	438.15	
01176	USA BLUE BOOK	03/28/2022	Regular	0.00	442.02	55114
850460	Invoice	03/23/2022	BULBS	0.00	220.26	
884643	Invoice	03/23/2022	LOCKS	0.00	221.76	
01224	WILBUR-ELLIS COMPANY	03/28/2022	Regular	0.00	11.87	55115
14803284	Invoice	03/23/2022	HERB EPA	0.00	11.87	
01603	Amazon Capital Services, Inc.	04/04/2022	Regular	0.00	319.46	55116
1CN4-QJ1M-73KJ	Invoice	02/03/2022	Equipment for State of the City	0.00	319.46	
01570	CSG Consultants	04/04/2022	Regular	0.00	4,140.00	55117
42395	Invoice	03/11/2022	Contract Services Planning/Building	0.00	4,140.00	
00480	FINELINE STRIPING	04/04/2022	Regular	0.00	4,305.00	55118
353	Invoice	03/01/2022	Rumble Strips	0.00	4,305.00	
00528	GILTON SOLID WASTE MANAGE	04/04/2022	Regular	0.00	1,895.07	55119
HUGHSS-068	Invoice	03/31/2022	STREET SWEEPING March 2022	0.00	1,895.07	
00611	Mid Valley Publications	04/04/2022	Regular	0.00	116.55	55120
338522	Invoice	03/16/2022	Notice of Community Meeting Legal #9780	0.00	116.55	
00879	PG & E	04/04/2022	Regular	0.00	270.11	55121
INV0006855	Invoice	03/25/2022	UTILITIES	0.00	270.11	
00901	PREFERRED ALLIANCE, INC.	04/04/2022	Regular	0.00	104.49	55122
0172918-IN	Invoice	02/28/2022	OFF-SITE PARTICIPANT	0.00	104.49	
01000	SEEGER'S	04/04/2022	Regular	0.00	352.75	55123

Check Report

Date Range: 03/22/2022 - 04/06/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0138490-IN	Invoice	03/21/2022	Admin Citation	0.00	352.75	
01066	STATE WATER RESOURCES CONTROL BOARD	04/04/2022	Regular	0.00	3,038.22	55124
INV0006856	Invoice	03/25/2022	Remaining Balance from Water Arrearage F...	0.00	3,038.22	
01066	STATE WATER RESOURCES CONTROL BOARD	04/04/2022	Regular	0.00	591,136.15	55125
INV0006854	Invoice	03/28/2022	Clean Water State Revolving Fund	0.00	591,136.15	
01149	TURLOCK IRRIGATION DIST.	04/04/2022	Regular	0.00	23,243.48	55126
INV0006829	Invoice	03/16/2022	ELECTRIC	0.00	23,243.48	
01225	WILLDAN ENGINEERING	04/04/2022	Regular	0.00	4,471.76	55127
00622565	Invoice	01/27/2022	Tully Road, 2nd St, Whitmore Sewer improv...	0.00	2,671.76	
00622571	Invoice	01/27/2022	City Engineering Services	0.00	1,800.00	
01420	CALIFORNIA STATE DISBURSEMENT UNIT	04/05/2022	Regular	0.00	270.12	55128
INV0006707	Invoice	03/16/2022	INCOME WITHHOLDING FOR CHILD SUPPORT	0.00	270.12	
01420	CALIFORNIA STATE DISBURSEMENT UNIT	04/05/2022	Regular	0.00	270.12	55129
INV0006840	Invoice	03/31/2022	INCOME WITHHOLDING FOR CHILD SUPPORT	0.00	270.12	

Bank Code Payable Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	44	0.00	834,895.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	44	0.00	834,895.41

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	44	0.00	834,895.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	44	0.00	834,895.41

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	3/2022	200,962.13
999	POOLED CASH/CONSOLIDATED CASH	4/2022	633,933.28
			834,895.41



CITY COUNCIL AGENDA ITEM NO. 3.3

SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022
Subject: Approval to Adopt Resolution No. 2022-13, Calling and Giving Notice of the Holding of a General Municipal Election on Tuesday, November 8, 2022, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities and Requesting Consolidation of the Election with Stanislaus County.

Enclosures: General Election Cost Estimate
Presented By: Ashton Gose, Deputy City Clerk

Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Adopt Resolution No. 2022-13, calling and giving notice of the holding of a General Municipal Election on Tuesday, November 8, 2022, for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities and requesting consolidation of the election with Stanislaus County.

Background:

The California Elections Code requires the City Council to order the General Municipal Election and request the Stanislaus County Board of Supervisors to approve the consolidation of the City's Election with the Statewide General Election being held on Tuesday, November 8, 2022.

The City of Hughson's General Municipal Elections are required to be held in November on the even numbered years. California Election Code §10403 sets forth the procedures for cities to request that the Board of Supervisors approve the consolidation of the Municipal Election with the Statewide Election. California Elections Code §10403.5 requires the Board of Supervisors to approve the request for consolidation of the election.

A notice announcing the 2022 General Municipal Election and the Offices to be filled will be published in the Hughson Chronicle on July 12, 2022. The Candidate Nomination

Period will begin July 18, 2022 and will close on August 12, 2022. During this time, candidate packets will be available for any interested party seeking to run for an office. Candidates must be a registered voter in Stanislaus County and live within the city limits to be eligible to run for an office. If an eligible incumbent does not file for his/her office, the nomination period for that specific office will be extended to Wednesday, August 17, 2022, at 5:00 pm for anyone other than the incumbent.

The Offices scheduled for the November 8, 2022 General Municipal Election are as follows:

Office	Incumbent	Compensation	Term
Mayor	George Carr	\$300.00/mo.	4-year term
Council Member	Harold Hill	\$250.00/mo.	4-year term
Council Member	Michael Buck	\$250.00/mo.	4-year term

Fiscal Impact:

For Fiscal Year 2022-2023, the maximum estimated cost for election services and publication notice is \$17,000. This anticipated expense will be included in the City's Fiscal Year 2022-2023 Proposed Budget.

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2022-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL
ELECTION ON TUESDAY, NOVEMBER 8, 2022, FOR THE ELECTION OF CERTAIN
OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF
CALIFORNIA RELATING TO GENERAL LAW CITIES AND REQUESTING
CONSOLIDATION OF THIS ELECTION WITH STANISLAUS COUNTY**

WHEREAS, Under the provisions of the laws relating to General Law cities in the State of California, a General Municipal Election shall be held on Tuesday, November 8, 2022, for the Election of Municipal Officers; and

WHEREAS, the California Statewide General Election will be held on Tuesday, November 8, 2022; and

WHEREAS, in accordance with section 10403 of the California Elections Code, it is desirable that the Election of Municipal Officers be consolidated with the California Statewide General Election and held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the County Election Department canvas the returns of the Election of Municipal Officers and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hughson does hereby declare, determine, and order as follows:

1. That pursuant to the requirements of the laws of the State of California relating to General Law cities, there is called and ordered to be held in the City of Hughson, Stanislaus County, California, on Tuesday, November 8, 2022, a General Municipal Election for the following purpose of:
 - a. Electing a Mayor for a term of four (4) years and electing two (2) Council members each for a term of four (4) years; and
2. That pursuant to the requirements of section 10403 of the California Elections Code, the Board of Supervisors of the County of Stanislaus is hereby requested to consent and agree to the consolidation of an Election of Municipal Officers with the Statewide General Election on Tuesday, November 8, 2022, for the purpose of electing the Mayor of the City of Hughson for a term of four (4) years and electing two (2) Council members each for a term of four (4) years; and,
3. That pursuant to section 10002 of the California Elections Code the Board of Supervisors of the County of Stanislaus is requested to issue instructions to the County Election Official to take any and all steps necessary for the holding of the consolidated election; and
4. Pursuant to section 14018 of the Elections Code that the consolidated election shall be held and conducted, election boards appointed, voting precincts designated,

candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide election; and

5. That the City of Hughson recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for such costs; and,
6. That the vote centers for the election shall open at seven o'clock am (7:00 a.m.) of the day of the election and shall remain open continuously from that time until eight o'clock pm (8:00 p.m.), except as provided in §14401 of the Elections Code of the State of California; and,
7. Pursuant to §13307(c) of the Elections Code of the State of California, candidates shall be required to pay, in advance, for the pro rata cost of printing the candidate statement in the voter pamphlet; and,
8. Candidate statements will be limited to no more than 200 words; and,
9. A \$750.00 deposit shall be required at the time of filing of the nomination paper of those candidates who wish to submit a statement for printing in the voter pamphlet; and,
10. The amount of the deposit is based upon an estimated cost and candidates will be required to pay the actual cost of printing, and the City Clerk is directed to bill candidates for additional actual expenses or refund any excess amount paid depending upon the actual cost of printing of the candidate statement in the voter pamphlet; and,
11. That in all particulars not recited in this Resolution, the Election shall be held and conducted as provided by law for holding Municipal Elections; and,
12. That Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law; and,
13. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Division of the County of Stanislaus.

PASSED AND ADOPTED by the City Council of the City of Hughson at a regular meeting held on this 11th day of April 2022, by the following roll call vote:

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AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk

NOTICE OF ELECTION

CITY OF HUGHSON

NOTICE IS HEREBY GIVEN that a General Municipal Election will be held in the City of Hughson on Tuesday, the 8th day of November 2022, for the following Officers:

One (1) Mayor (Full term of four years)

Two (2) Members of the City Council (Full term of four years)

The Nomination Period for these offices begins on Monday, July 18, 2022, and closes on Friday, August 12, 2022.

If nomination papers for an incumbent officer of the City are not filed by 5:00 p.m. on Friday, August 12, 2022 (the 88th day before the Election), the voters shall have until the 83rd day before the election, Wednesday, August 17, 2022, to nominate candidates for that incumbent's elective office.

If no one or only one person is nominated for an elective office, appointment to the elective office may be made as prescribed by §10229, Elections Code of the State of California.

Vote centers will be open between the hours of 7:00 a.m. and 8:00 p.m.

Nomination papers can be secured from the City Clerk's Office. Please call City Hall at 209-883-4054 or visit the City of Hughson website at www.hughson.org.

ATTEST:

Ashton Gose
Deputy City Clerk
April 11, 2022



OFFICE OF COUNTY CLERK-RECORDER

DONNA LINDER
County Clerk-Recorder, Registrar of Voters &
Commissioner of Civil Marriage

ADMINISTRATION:
1021 "I" Street, Suite 101, Modesto, CA 95354
Telephone: 209.525.5211
Facsimile: 209.525.5800

November 8 State-Wide General Election Cost Estimate
City of Hughson Mayor and City Council Members

Estimates may include costs associated with:

Printing
Publications
Polls / Drop Boxes / Vote Centers
Personnel
Information Technology Support
Mailings
Miscellaneous

City of Hughson Mayor

Number of Registered Voters **4,158 - 4,170 (projected estimate)**

Cost to conduct a city-wide vote by mail election in consolidation with the November 8, 2022 State-Wide General Election (Costs can increase or decrease based on the number of candidate statements and participation by other cities, districts, etc.)

1. County ROV services to conduct a city-wide election for **Mayor** on Nov. 8, 2022. \$1.18 - \$2.00 per voter

City of Hughson City Council

Number of Registered Voters **4,158 – 4,170 (projected estimate)**

Cost to conduct a district-wide vote by mail election in consolidation with the November 8, 2022 State-Wide General Election (Costs can increase or decrease based on the number of candidate statements and participation by other cities, districts, etc.)

1. County ROV services to conduct a district-wide election for **City Council** on Nov.8, 2022. \$1.18 - \$2.00 per voter

A handwritten signature in blue ink, reading 'Donna Linder', written over a horizontal line.

Donna Linder, County Clerk / Recorder / Registrar of Voters
February 7, 2022



CITY COUNCIL AGENDA ITEM NO. 3.4

SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022
Subject: Adopt Resolution No. 2022-14, Performing the Biennial Review of the City of Hughson's Conflict of Interest Code
Enclosures: Exhibit "A" Conflict of Interest Code
Presented By: Ashton Gose, Management Analyst
Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Adopt Resolution No. 2022-14, accepting the City of Hughson's Conflict of Interest Code.

Background and Overview:

The Political Reform Act (Government Code Sections 81000-91014) requires every local governmental agency to review its Conflict of Interest Code biennially. A notice must be submitted to the reviewing body indicating whether or not an amendment is necessary. The code reviewing body for the City of Hughson is the City Council. The Political Reform Act requires governmental officials and certain employees to publicly disclose their personal assets and income. They are also restricted from participating in decisions which may affect their personal economic interests. The Fair Political Practices Commission (FPPC) is the state agency responsible for issuing the State of Economic Interest, Form 700, and for interpreting the law's provisions. The Form 700 is the document those subject to the Conflict of Interest Code are required to fill out annually and identify their financial interests.

Persons holding the position of Mayor, City Councilmember, Planning Commissioner, City Manager, City Attorney, and City Treasurer are required to annually file a Form 700 pursuant to Government Code §87200 directly with the FPPC. In addition, local government agencies must adopt a local Conflict of Interest Code (Code). This Code must designate positions that make or participate in the making of decisions which may foreseeably have a material effect on any financial interest. The Code must be reviewed biennially to determine if amendments are required.

The Hughson City Council last amended the Conflict of Interest Code on April 27, 2020 with the adoption of Resolution No. 2020-17. City staff recommends

performing the biennial review of the City of Hughson's Conflict of Interest Code, and reporting that the Conflict of Interest Code is not in need of amendment. The City's Deputy City Clerk is responsible for ensuring the proper annual filing of the Form 700 by appropriate City officials as required and per the specified deadline.

Fiscal Impact:

There is no fiscal impact to the City associated with approval of this item.

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION NO. 2022-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON
ACCEPTING THE CITY OF HUGHSON CONFLICT OF INTEREST CODE**

WHEREAS, the Hughson City Council adopted a Conflict of Interest Code pursuant to the Political Reform Act of 1974, Government Code Section 81000, et seq; and,

WHEREAS, the Hughson City Council last amended the Conflict of Interest Code on April 27, 2020, by adopting Resolution 2020-17; and,

WHEREAS, pursuant to Government Code Section 87306.5, each local government agency must review its Conflict of Interest Code on a biennial basis and either amend the code, or report that the Code is not in need of amendment; and

WHEREAS, the City Council desires to report that the Conflict of Interest Code is not in need of amendment; and

WHEREAS, the City of Hughson will continue to incorporate by reference Title 2, California Administrative Code Section 18730 and amendments to it, adopted by the Fair Political Practices Commission (FPPC), which will save time and money by minimizing the actions required of the Council to keep its code in conformity with the Reform Act.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hughson as follows:

1. The City of Hughson hereby adopts the City of Hughson Conflict of Interest Code attached hereto as Exhibit A.
2. Persons holding designated positions shall file Statements of Economic Interest, Form 700, pursuant to the Code with the Deputy City Clerk, who shall be deemed the Filing Officer and who shall make the statements available to the public for inspection and reproduction.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regular meeting held on this 11th day of April 2022 by the following roll call votes:

AYES

NOES:

ABSTENTIONS:

ABSENT:

»
»
»

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk

APPENDIX A**CITY OF HUGHSON
CONFLICT OF INTEREST CODE****DESIGNATED POSITIONS REQUIRING DISCLOSURE**

<u>Positions Designated to Report</u>	<u>Disclosure Category</u>
Department	
ADMINISTRATION	
City Clerk/Assistant to the City Manager	2
Management Analyst	2
BOARDS/COMMISSIONS/COMMITTEES	
Administrative Appeals Board	1
Budget and Finance Subcommittee Members	1
Parks, Recreation and Entertainment Commissioners	1
Successor Agency to the RDA Committee Members	1
COMMUNITY DEVELOPMENT DEPARTMENT	
Director of Community Development	1
CITY ATTORNEY'S OFFICE	
City Attorney	1
Deputy City Attorney	1
FINANCE DEPARTMENT	
Director of Finance & Administrative Services	1
Accounting Manager	4
PUBLIC WORKS	
Parks and Recreation Manager	4
Public Works Superintendent	4
Utilities Superintendent	4

**** Consultants and Contractual Consultants ****

This disclosure category reads:

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine in writing that a particular consultant, although a "designated positions." is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in these categories. Such determination shall include a description of the Consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The City Manager shall forward a copy of this determination to the City Council. Nothing herein excuses any such consultant from any other provision of the Conflict of Interest Code.

APPENDIX B
CITY OF HUGHSON
CONFLICT OF INTEREST CODE

DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

DEFINITION

"Unit" as used in this text means the department, board, committee, commission, office or other entity using the disclosure category.

DISCLOSURE CATEGORY

1. All investments and business positions in business, entities, sources of income and interests in real property.
2. Investments and business positions in business entities, and all sources of income.
3. Interests in real property.
4. Investments and business positions in business entities, and sources of income from "entities providing bids, supplies, services, vehicles, equipment or machinery, or engaged in construction, development, acquisition or sale of real property, or public works or other City-related projects, of the type used by the designated employee's unit."

APPENDIX C
CITY OF HUGHSON
CONFLICT OF INTEREST CODE

PLACE OF FILING

PART I – DESIGNATED EMPLOYEES

Each employee filing a Form 700 – Annual Statement of Economic Interests shall file it with the Deputy City Clerk.

Where: Deputy City Clerk
City of Hughson
7018 Pine Street
Hughson, CA 95326

PART II – BOARDS, COMMITTEES AND COMMISSIONS

The City of Hughson Deputy City Clerk shall furnish to each designated member, upon their appointment and termination, a Form 700 – Annual Statement of Economic Interest and each completed form shall be filed with the Deputy City Clerk.

Where: Deputy City Clerk
City of Hughson
7018 Pine Street
Hughson, CA 95326

PART III – OFFICIALS LISTED IN GOVERNMENT CODE SECTION 87200

The City of Hughson Deputy City Clerk shall furnish the following public officials, upon their appointment and termination, a Form 700 – Annual Statement of Economic Interests: City Council Members, Mayor, Planning Commissioners, City Manager, City Attorney, City Treasurer, and/or Finance Director. The Clerk will retain a copy and originals will be forwarded to the FPPC.

Where: Deputy City Clerk
City of Hughson
7018 Pine Street
Hughson, CA 95326

These statements will be forwarded to the Fair Political Practices Commission (FPPC), 1102 Q Street, Ste 3000, Sacramento Ca 95811.



CITY COUNCIL AGENDA ITEM NO. 3.5

SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022
Subject: Approval to Adopt Resolution No. 2022-15, Supporting the Approval of the Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Annual Action Plan (AAP)
Presented By: Rachel Wyse, Community Development Director
Approved By: Merry Mayhew
City Manager

Staff Recommendation:

Adopt Resolution No. 2022-15, supporting the approval of the Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Annual Action Plan (AAP).

Background:

In 2002, Stanislaus County was designated an Urban County by the Federal Housing and Urban Development Department (HUD) and receives an annual allocation to be shared among Stanislaus County and the cities of Ceres, Hughson, Newman, Oakdale, Patterson, Riverbank and Waterford. With this designation, Stanislaus County qualifies as an “entitlement” jurisdiction which means that the County receives Community Development Block Grant (CDBG) funds from HUD without participating in the competitive application process. The County together with these cities form what is known as the Stanislaus County Community Development Block Grant (CDBG) Consortium (hereafter referred to as the Urban County).

Discussion:

During Fiscal Year 2022-2023, Stanislaus Urban County (hereinafter Urban County) expects to receive \$2,469,380 in Community Development Block Grant (CDBG) program funding and \$212,662 in ESG funding. The CDBG funds and the ESG funds are to be used on the following activities.

- Infrastructure Improvements
- Economic Development Programs
- Affordable Housing
- Fair Housing Services
- Public Services

- Homeless Shelter Services
- Homeless Prevention
- Homeless Services Data Collection

Hughson's estimated CDBG allocation is approximately \$175,673 which includes \$16,842 for administration costs. Staff recommends use of those funds for the completion of the Walker Lane Improvement Project. Prior to the epidemic, the Walker Lane Improvement Project was slated to complete design work in Fiscal Year 2019-2020 and begin construction in Fiscal Year 2020-2021. The project was delayed for environmental compliance and a new income survey and is expected to begin construction in 2022-2023. This project and the annual CDBG fund allocation was previously approved by City Council for fiscal years 2019-2020, 2020-2021, and 2021-2022 and will result in the installation of curb, gutter, sidewalk, ADA compliant pedestrian improvements, and roadway resurfacing on Walker Lane between 2nd Street and Tully Road. CDBG funding will cover environmental, design, construction, and inspection of improvements.

The 2022-2023 Walker Lane Improvement Project will build upon the 2nd Street Sidewalk Infill Project that was started in the 2017-2018 Fiscal Year and completed in the 2018-2019 Fiscal Year. This project installed curb, gutter and sidewalk and pedestrian improvements on 2nd Street between Fox Road and Walker Lane. The 2022-2023 project goal is to complete the public improvements on Walker Lane between 2nd Street and Tully Road. Both projects are part of a multi-year effort to complete sidewalks and improve connectivity, mobility, and access for pedestrians.

Because the Walker Lane Improvement Project has been the CDBG project for the last three years, four community meetings for the purpose of gathering public comment were held on March 15, 2019, April 13, 2020, May 10, 2021, and March 29, 2022. No public comments were received.

Environmental Review:

This project is exempt from the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15303 (New Construction or Conversion of Small Structures) of the CEQA Guidelines. This project is not exempt from the National Environmental Protection Act because CDBG funds are federally sourced. As such, all NEPA requirements shall be met prior to any land disturbance and/or construction associated with this project.

Fiscal Impact:

City staff, in coordination with the Contract City Engineer, Willdan Engineering, will complete the required environmental review. The City currently has \$738,988 in CDBG monies available as of Fiscal Year 2021-2022 and is estimating to receive an additional \$192,515 in Fiscal Year 2022-2023. The estimated cost for the construction of this project is approximately \$305,814. Available CDBG funding will be adequate to complete the phases of the project. Any remaining funds will be allocated to secondary projects identified as part of the Consolidated Plan. Staff will continue to look for other funding sources to be able to complete construction of all

projects identified to improve safety and the quality of life for the residents of Hughson.

**CITY OF HUGHSON
CITY COUNCIL
RESOLUTION 2022-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUGHSON SUPPORTING
THE APPROVAL OF THE FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) ANNUAL ACTION PLAN (AAP)**

WHEREAS, Stanislaus County in partnership with the cities of Ceres, Hughson, Newman, Oakdale, Patterson and Waterford form the Stanislaus Urban County for purposes of developing the AAP and receiving federal Housing and Urban Development (HUD), Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Program funding; and

WHEREAS, the development process of the AAP included several public meetings held at various locations and times throughout the urban county jurisdictions; and,

WHEREAS, the preparation of the AAP utilized consultation and coordination among various government agencies, private groups (for- and non-profit) and individuals; and,

WHEREAS, the following projects listed below have been selected as CDBG projects according to low to moderate income eligibility and existing health and safety issues in the project area(s): *Second Street Infrastructure Project (part 1), Walker Lane Infrastructure Project, Second Street Infrastructure Project (part 2), Tully Road Infrastructure Project, Charles Street Infrastructure Project, Elm Street Infrastructure Project, and Seventh Street Infrastructure Project.*

WHEREAS, the City of Hughson staff held local community meetings on the Walker Lane Improvement Project on March 15, 2019 and April 13, 2020, May 10, 2021 and March 29, 2022, and no public comments or input was received; and,

WHEREAS, the April 11th, 2022, City Council meeting was open to the public as an opportunity to provide comments on the Walker Lane Improvement Project; and,

WHEREAS, the City of Hughson, as shown in the 2022-2023 AAP, will utilize the City's CDBG allocations for the Walker Lane Improvement Project as well as future CDBG funding projected in the 2020-2025 Consolidated Plan (CP). As funding becomes available the City of Hughson will work within the CDBG income eligible areas of the City as indicated in the CP for additional projects that will be reported in future Annual Action Plans.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hughson hereby approves the Draft Fiscal Year 2022-2023 Annual Action Plan and recommends to the Stanislaus County Board of Supervisors the adoption of same.

PASSED AND ADOPTED by the City Council of the City of Hughson at its regularly scheduled meeting on this 11th day of April 2022, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

GEORGE CARR, Mayor

ATTEST:

ASHTON GOSE, Deputy City Clerk



CITY COUNCIL AGENDA ITEM 3.6

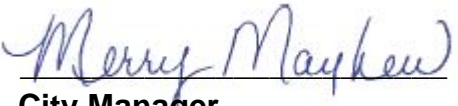
SECTION 3: CONSENT CALENDAR

Meeting Date: April 11, 2022

Subject: Approval of the Request by the Hughson Family Resource Center to Waive Fees, Associated with the Use of the United Samaritan Foundation Community Center, Located at 2413 3rd Street, Hughson and Authorization for the City Manager to Execute an Agreement with the Hughson Family Resource Center

Enclosure: Letter Requesting Waiver of Fees at the United Samaritan Foundation Community Center and the Senior Community Center

Presented By: Merry Mayhew

Approved By: 
City Manager

Staff Recommendations:

1. Approve the request by the Hughson Family Resource Center to waive fees associated with the use of the United Samaritan Foundation Community Center, located at 2413 3rd Street, in Hughson, for the purpose of holding educational workshops during the weekdays, through December 2022, if the facility is not already booked for use.
2. Authorize the City Manager to execute an Agreement with the Hughson Family Resource Center outlining the terms of the waiver, inclusive of any final edits by the City Attorney.

Background and Discussion:

On July 27, 2020, the City Council approved Resolution No. 2020-41 establishing updated rules, regulations, and fees for the United Samaritan Foundation Community Center (USFCC) located at 2413 3rd Street in Hughson. The new fees went into effect on August 1, 2020.

The purpose of the USFCC is to provide the Hughson Community a centralized location for educational enrichment, community development, community service,

learning and prevention programs, community awareness activities, family development programs, and civic or business-related activities.

The updated fees were introduced as the USFCC was operating in the negative for several years and funds were not available to assist in maintaining the building. The current cost for Hughson residents to rent the facility for meetings during the weekdays (Monday through Friday) is \$25 for a four-hour block. A \$500 damage deposit is required, and a cleaning fee would be required for events where cleaning needs to take place.

Recently, the City received a request from the Hughson Family Resource Center to use both the USFCC 3rd Street Conference Facility and the Senior Community Center at no charge due to restarting educational classes, trainings, workshops, parenting classes and fall and winter events. The Family Resource Center has outgrown their current location and is unable to accommodate the larger groups. The additional space in the USFCC would allow for larger groups.

The important mission of the Family Resource Centers is to “strengthen families and communities by transforming lives!” As these services are necessary to a healthy, thriving community, City staff recommend that the City Council approve waiving the fees, damage deposit, and cleaning fees for the use of the USFCC, for the purpose of the Hughson Family Resource Center holding educational workshops during the weekdays, if the facility is not already booked for use. City staff are recommending approval of the waiver through December 2022, to allow the Family Resource Center time to locate larger facilities for their needs.

The use of the Senior Community Center and waiver of fees is not recommended as the Seniors hold daily meals at the site and it is important to the community to not displace the Senior Meals Program. In addition, COVID testing and vaccines have been given priority use of the Senior Community Center to make these easily accessible to the residents of Hughson. The Senior Community Center has hosted many large events and the fees help support the maintenance and operations cost of the Senior Community Center to keep it available for the Senior activities.

If approved, the City will provide the Family Resource Center with an agreement outlining the terms of the use and waiver of fees for the USFCC facility.

Fiscal Impact:

The fiscal impact to the City of Hughson associated with approval of this item is unknown at this time. The facility is being used more often since the County Community Services Agency is not renting the offices. However, the loss in revenue is minimal when considering the community services provided by the Family Resource Center.

To whom it may concern:

The Hughson Family Resource Center is located in the rural agriculture community of Hughson and serves southeast Stanislaus County, a 265 square mile area. The Center serves eight communities, including Hughson, Denair, Empire, Gratton, Hickman, LaGrange, Roberts Ferry, and Waterford. The Hughson Family Resource Center's mission is to provide and coordinate resources and services through partnerships that enhance the health, education, and well-being of the communities we serve.

Hughson family resource center provides parenting education classes, pregnancy education for pregnant women, children's social skills, and adult and children's literacy services. Mental health services such as a support group and individual counseling. Family support and linkage to other community organizations is also provided.

During COVID, our programs have grown tremendously, and our Center has outgrown our space for large groups. We are asking for your support with waiving the 3rd st and senior Center fees to utilize the halls for our large events throughout the year. Having these spaces available will allow the Center to serve more participants in the community with a broader reach. The Center is looking to host events open to the community, such as trainings, workshops, parenting classes, and fall and winter events dates are to be determined and based on the availability of the halls. We are also asking if the damage deposit and cleaning fee can be waived. Staff are committed to cleaning up, taking the garbage out, and putting the room back in place. Sierra Vista understands and is capable of providing an insurance liability.

Our most profound appreciation in advance for your consideration of this request, and if you need further information, contact me at Mayra L. Aguilar (209) 883-2027 or mlanderos@sierravistacares.org.